

ACADEMIC PROFILE					
2013 – 16	B.Com (Hons.)	Calcutta University	Umesh Chandra College	Accountancy and Finance	507/900
2011 – 13	Class XII	CISCE, New Delhi	M.C. Kejriwal Vidyapeth	Commerce	77.50
2009 – 11	Class X	CISCE, New Delhi	Pearls of God	Commerce	75.80
WORK EXPERIENCE					
Senior Accountant		Mohit Bardia & Co.		Feb'17 – Mar '18	
Roles & Responsibilities	<ul style="list-style-type: none"> ▪ Filling of Income Tax Returns and Finalization of Accounts. ▪ Statutory Audit and Internal Audit of Various Organization ▪ Registration of GST and Filling of GST Returns. ▪ Handling of Income Tax and Sales Tax Scrutiny. ▪ Handling of ROC related work like Company Incorporation, LLP Incorporation. 				
Client Handled	<ul style="list-style-type: none"> ▪ Saumya Mining Limited – Statutory Audit (Mining Industry – Kolkata) ▪ MPD Infrastructure Private Limited – Statutory Audit (Educational and Vocational Training Industry – Kolkata) ▪ Seirra Infra venture Private Limited – Internal Audit (Mining Industry – Raipur) ▪ Priority Deal trade Private Limited – Statutory Audit (Educational and Coaching Industry – Kolkata) 				
Junior Accountant		ASRK & Associates		Dec'15 – Oct '16	
Roles & Responsibilities	<ul style="list-style-type: none"> ▪ Filling of Income Tax Returns and Finalization of Accounts. ▪ Statutory Audit and Internal Audit of Various Organization ▪ Maintenance of Books of Accounts of various Organization ▪ Handling of ROC related work like Company Incorporation, LLP Incorporation. ▪ Handling of Income Tax and Sales Tax Scrutiny. 				
Client Handled	<ul style="list-style-type: none"> ▪ Mohan Motors Sales Private Limited – Statutory Audit. (Motor Vehicles Industry – Kolkata) ▪ Saroj Commodities Private Limited – Statutory Audit. (Coal Industry – Kolkata) ▪ Maheshwari Architect Private Limited – Statutory Audit (Architectural and Designing Industry – Kolkata) ▪ S.K. Communication Private Limited – Statutory Audit (Computer Support and Service Industry – Bhubaneshwar) 				
COROPRATE EXPIRENCE & SOFTWARE SKILLS					
UTC Marketing Pvt. Ltd (August'2018- June'2019)	<ul style="list-style-type: none"> ▪ Worked as Executive Accountant for around 10 months ▪ Had the opportunity to learn about electric goods during the time ▪ Also had the experience of stock audit and financial audit of depo's 				
Octavius Tea and Industries Ltd (July'2019- Present)	<ul style="list-style-type: none"> ▪ Working as Senior Account in the company. ▪ Prepared Financial Statement of the company having turnover of 50 crore ▪ Also has the exposure of Stock Audit at its tea estates in Darjeeling 				
AWARDS AND ACHIEVEMENTS					
Pearls of God	<ul style="list-style-type: none"> ▪ Nominated as the Class Monitor (2006-2008) ▪ Winner of Inter School Quiz and Chess Tournament (2010-2011) 				
M.C. Kejriwal Vidyapeth	<ul style="list-style-type: none"> ▪ Nominated as the Head of School Fest (2012) ▪ Represented School at the Inter Level Badminton Tournament (2012) ▪ Represented School at Inter Level Quiz Competition (2013) ▪ Nominated as the House Prefect (2013) 				
UmeshChandra College	<ul style="list-style-type: none"> ▪ Winner of the Munshi Prem Chandra Jayanti Utsav – Quiz (2013) ▪ Represented College at Inter College Quiz and Chess Competition (2014) ▪ Nominated as the Head of College Summer Fest (2014) ▪ Received Highest Score in the Batch on the Project “Ratio Analysis on LANCO” (2016) 				