

RESUME

Nikita Todi

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CAREER OBJECTIVE:

"As I am a fresher in the field, I will be able to gain more knowledge about the working of this industry and be able to implement my skills into the practical world. And to work in tandem with a team in a challenging and competitive environment."

PROFILE SUMMARY:

- Eager to learn new ways of working.
- Ready to challenge my own skills for betterment.
- Good communication skills.

ACADEMIA:

- Completed 10th standard from SARALA BIRLA GYAN JYOTI, GUWAHATI with 8.4 cgpa.
- Completed HSC from BIRLA BALIKA VIDYAPEETH, PILANI with 89%.
- Completed B.com from INTERNATIONAL COLLEGE FOR GIRLS, JAIPUR, with 65.64%.
- Diploma in Fashion Designing from JD Institute of Fashion Technology, Guwahati.

ACHIEVEMENTS:

- Participated in orientations, debates and group discussions in schools.

SKILLS:

- Ms PowerPoint
- Ms Word

- Ms Excel
- TALLY.

PERSONALITY TRAITS:

- Good team player and positive attitude.
- Flexibility and adaptability.
- Good communication and presentation skills.

PERSONAL DETAILS:

- FATHER'S NAME: MR. Sushil Kumar Todi
- MOTHER'S NAME: MRS. SaritaTodi
- DOB: Feb 24th, 1994
- GENDER: Female
- MARITAL STATUS: Single
- LANGUAGES: English, Hindi, Marwari, Assamese
- HOBBIES: Reading books, Swimming, Travelling, and Trekking.
- Address: 401, Sewda Complex, opp. K. C. Das Commerce College, Chatribari, Guwahati (-08)