

Mohammed Ghouseuddin

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CAREER OBJECTIVE

English graduate with proven communication, travel planning, and email management skills. Seeking a position as an administrative assistant at Acme Inc., to leverage organizational and research skills to support internal and external communication.

SKILLS

Consider These Examples

communication, Teamwork, problem solving, Time management

EXPERIENCE

Jan 2018 to Apr 2019

Home Store

Salesman

Home appliances

EDUCATION

Degree/Course	Institute/College	University/Board	Percentage/CGPA	Year of Passing
B.Com Computer Applications	Nava Chaitanya Degree College	Osmania University	7.70 CGPA	2020

ACHIEVEMENT

Try Something New

Identified a problem and solved it.,Come up with a new idea that improved things

HOBBIES

Cricket, Ludo, Music, Watching Movies

PERSONAL DETAILS

Address 1-4-27/71/105 Kavadiguda Padmashala Colony

Date of Birth 03/03/1999

Gender Male

Nationality India

Marital Status Unmarried

DECLARATION

"I hereby declare that the information provided is true to the best of my knowledge and belief."



Mohammed Ghouseuddin