**CURRICULUM – VITAE**

**NEHA**

H.No.-100

SHANTIPURAM COLONEY

NEAR SHAHBAZ NAGAR ROAD

SHAHJAHANPUR (U.P.) 242001

Mobile No: 8948757387,9208051517

Email: nehashankar2@gmail.com

**Career Objective**: - Contribute to the organizative with the best of my ability achieving the organizational goals and continuously self development by exposure through new assignments.

**Academic Qualification**:-

# Post Graduation from Arya Mahila PG College Shahjahanpur in 2016 With IIND division.

# Graduation from SSPG College Shahjahanpur in 2014 With IIND division.

# Intermediate (12th) from U.P. Board in 2010with Ist division.

# Matriculation (10th) from U.P. Board in 2006 with IIND division.

**Computer Proficiency**:-

# Advance diploma in computer application (one year) from NEXT institute from Shahjahanpur.

**Strong Areas**:-

# Optimistic and self - confident.

# Friendly and can easily adjust to a new environment.

# Ready to learn and implement new ideas.

# Ability to analyze the problem and design suitable solution.

**Experience**:-

# Presently working as a Office Co-Ordinator in Shreya Educational Consultant Lucknow.

# Five months experience as a Tele Calling.

**Personal Details**:-

Father’s Name - Mr. Rama Shankar

Date of Birth. - 26 April 1990

Gender - Female

Marital Status. - Unmarried

Nationality. - Indian

Hobbies. - Listening music, reading books & Travelling

**Declaration**:-

In the light of above facts I may assure you sir, if I get a chance to send under your organizational.

I shall try my best of satisfy my superior with hard and good behaviour.

Place:

Date: (NEHA)