

**DEBRAJ PAL**

PANDIT SARADA BANERJEE ROAD
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❖ **Objective:**

- To achieve excellence in my professional career in a position where I can use my skills, knowledge and abilities to add value to organization goal.

❖ **Educational qualification:**

| Examination | Board/ University | Year of Passing | Marks in % |
|--|-------------------|-----------------|------------|
| Secondary | W.B.B.S.E | 2007 | 75.5 % |
| Higher Secondary (Physics, Chemistry, Math, Computer Sc.) | W.B.C.H.S.E | 2009 | 61.2 % |
| Diploma in Business Management (specialization in Network Management) | ISBM | 2016 | 78.5% |
| Executive Masters in Business Administration (EMBA) (specialization in Information Technology) | ISBM | 2018 | 60.2% |

Technical qualifications:

| | | |
|---|---|--|
| Advance Diploma in Networking Technologies | Desktop Support Executive from CMC ACADEMY with 'A' Grade. | 1st Jan2013-1st Feb2016 |
| | Network Support Executive from CMC ACADEMY with 'B' Grade. | |
| | Enterprise Network Administrator from CMC ACADEMY with 'B' Grade. | |
| | Network Expert from CMC ACADEMY(TCS) with 'B' Grade. | |

❖ **Language known:**

- English : Read, Write well.
- Hindi : Speak.
- Bengali : Read, Write and Speak well.

❖ **Work Experience:**

- ☐ Worked as Desktop and Laptop support Engg. at **Electro service point**.(Baguhiati)May 2013-October 2013).

Job Location:-Inside Kolkata.

Job Role:- All branded laptops (DELL,LENOVO,HP,ACER,HCL etc.) troubleshooting at customer place.

Hardware changes of laptops i.e Motherboard changes ,hard disk changes, key board changes ,Display changes etc. Reassembling of laptops after any hardware changes. Windows installation and troubleshooting on different Operating System platform i.e WIN XP,WIN VISTA,WIN 7,WIN 8,WIN 8.1 .

- ☐ Worked at **Computer Application Service** as a Laptop And Desktop support Engg. (November 2013to February 2014).

Job Location:-Inside Kolkata.

Job Role:- Laptop and Desktop support at customer place and printer support in post offices.

- ☐ Worked at **Bharat IT Services Ltd. As Engineer customer support and residential engineer atCONCOR(Container Corporation Of India Limited (eastern region))** from 23rd February 2014 to 31st March 2017.

Job Location:-KOLKATA EASTERN REGIONAL OFFICE, MAJHERHAT TERMINAL WITH CFS BUILDING (REMOUNT ROAD),SHALIMAR (HOWRAH) , KOLKATA PORT TRUST (KHIDERPUR), HALDIA, DURGAPUR, TATA NAGAR (JHARKHAND) , BALASORE (ODISHA) , ROURKELLA (ODISHA)..

Job Role:- Desktop(Lenovo, Hp),Printer(Laserjet, Dot Matrix printer),UPS (600 VA) troubleshooting, LAN Support(I/O punching, LAN cabling etc.) Antivirus Trendmicro officescan version10.5,version 11 ,Outlook configuration mail backup mail restoration , mail .pst file repair .

branded laptops (DELL,LENOVO,HP,ACER,HCL etc.) troubleshooting. Hardware changes i.e Motherboard changes, hard disk changes, key board changes, Display changes etc. Windows installation and troubleshooting on different Operating System platform i.e WIN XP,WIN VISTA,WIN 7,WIN 8,WIN 8.1.

☐ Worked at **BM CONSULTANT** from 2nd April 2017 to 8th July 2017 .

Job Location :- Kolkata.

Job Role:- IT support(Desktop, Laptop, LAN). & Data entry, official record maintaining.

☐ Worked at **INTERSTATE MULTIMODAL TRANSPORT PVT. LTD. (For Balmerlawrie & Co. Ltd.)** from 11th July 2017 to 2nd July 2019

Job Location :- ICP-Jogbani and ICP-Raxaul (Indo-Nepal Border Check post).(Bihar)

Job Role:- Asst. Manager (WHOLE IT PART HANDLING OF ICP RAXAUL, WEIGHING BRIDGE OPERATION,ICOMET SOFTWARE OPERATION AND RECORD MAINTAIN FOR IMPORT EXPORT VEHICLES WITH BILLING DETAILS. RECORD MAINTAIN, FILE MAINTAIN AND OTHER OFFICIAL WORKS MONTHLY REPORT GENERATION OF WORK FLOW , IMPORT /EXPORT VEHICLES AND COLLECTION DETAILS. AND etc.)

☐ Working at **PDP INTERNATIONAL PVT. LTD. (THE PDP GROUP)** from 11th July 2019.

Job Location :- Kolkata.

Job Role:- Sr. Executive Operations. (Warehousing, stock maintain of warehouse party wise, warehouse material IN-OUT process maintain. safety issue related work. Weighing bridge operation, cargo stuffing ,de stuffing related work.IT related work. Import material/Export Material handling. Etc.)

❖ **Personal Information:**

- Father's name : Late Dipak Kumar Pal.
- Mother's name : Rekha Pal
- Date of birth : 19th November 1990.
- Sex : Male.
- Religion : Hindu
- Nationality : Indian.
- Marital status : Married.

❖ **Skills:**

IT support, Computer Assembling ,OS installation(WIN XP/VISTA/ WIN 7 /WIN 8/WIN 8.1 /WIN 10), troubleshooting of problems in Networking(I/O punching ,LAN cabling etc.), Laptop, Desktop, Printer ,UPS etc. Antivirus installation(server Part & client Part), branded laptops (DELL,LENOVO,HP,ACER,HCL etc.) troubleshooting. Hardware changes i. e Motherboard ,hard disk ,key board ,Display changes etc. Windows installation and troubleshooting on different Operating System platform i.e WIN XP,WIN VISTA,WIN 7,WIN 8,WIN 8.1, WIN 10.

Warehousing, stock maintain of warehouse party wise, warehouse material (Import/Export)IN-OUT process maintain. safety issue related work. Weighing bridge operation, cargo stuffing ,de stuffing related work.

All types of Official works record maintain ,filling. weighing bridge operation, software operation and record maintain for import export vehicles with billing details. Record maintain, file maintain and other official works monthly report generation of work flow , Import /Export vehicles and collection details. And any other computer(Word .excel, power point, mailing, outlook)etc. Ability to manage team work.

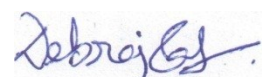
❖ **Preferred Job Location:** Kolkata or inside West Bengal .

❖ **Current CTC:** 19095/Month + Mobile+ Sim .

❖ **Expected Salary:** As per company norms.

DECLARATION

I do hereby declare that all the information furnished in my curriculum vitae is true to the best of my knowledge.



Place : Kolkata.

(Debraj Pal)