

CURRICULUM - VITAE

Rohit Verma
Mob: +91 9650859229
E-mail: rohitverma5500@gmail.com

Career Objective

- Seeking to work in professional stimulating environment which lay emphasis on implementation of my knowledge and analytical skills while enhancing my level of expertise.
- To take up challenges and perform to the best of my abilities.

Professional Qualification

Exam Passed/ Appeared	University/ Board	Year of passing
CA-IPCC Group 2	ICAI	May 2018
CA- IPCC Group 1	ICAI	May 2015
CA- CPT	ICAI	Dec 2011
B.com (Hons)	Delhi University	May 2015

Academic Qualifications

Exam Passed/ Appeared	University/ Board	Year of passing
10 th +2	CBSE	2010
10 th	CBSE	2008

Work Experience

ERNST AND YOUNG – GLOBAL DELIVERY SERVICES, Gurgaon (period : Dec'19 – Mar'20)

- Worked as Consultant in Assurance as a Client Serving Contractor
- Worked as a support to Audit for areas like Cash, Accounts Receivable, Revenue, Prepaid, etc.
- Helping with PSP's on above areas.
- Worked on US Industry specific compliance forms for various clients.

KHANDELWAL JAIN & CO, ITO, Delhi – 110002 (period : Aug'19 – Dec'19)

- Efficiently worked as Audit Assistant and worked as an effective team member for handling statutory audits, taxation work and other audit assignments
- Analysis and preparation of Draft Financial Statements including notes to accounts.
- Ensuring compliances of tax provisions and applicable accounting standards.
- Scrutiny of ledger, debtor and creditor reconciliation, reconciliation of GSTR and TDS return, verification of BRS and Bank/ Cash Balance
- Analysis of Internal controls procedures and their effectiveness in the organization
- Also worked as an Assistant to Resolution Professional
- Maintained Bankruptcy Proof of claim paper works, handled all voluntary surrender requests
- Answered Bankruptcy related questions and Responded to debtor inquiries by telephone and e-mail.

RAVI RAJAN & COMPANY, Saket , Delhi – 110017(period : Oct'15 – Apr'19)

- Worked as an Article assistant
- Internal Audit of
 - Brite Brothers Limited of plant situated at Faridabad, Bhimtal and Dehradun.
 - Ernst & Young LLP (all entities across India).
 - Lanco Amarkantak Power limited, Chhattisgarh (subsidiary company of Lanco Infratech Limited)
 - Religare Health Insurance
- Concurrent Audit of Bhartiya Mahilla Bank.
- Stock Audit of Reliance Warehouse (Rai, Sonipat) & Brite Brothers Limited (Faridabad)
- Stock Audit for ICICI Bank.
- Preparation of Financial Statement in compliance with the provision of IGAAP, Ledger Scrutiny, Bank Reconciliation and debtor confirmation. Filling of Income tax return .
- Statutory audit of Small Company (Besties Trading Pvt Ltd)

Computer Proficiency

- Conversant in MS Office Application viz. Excel, Word, Power point & Windows.
- Exposure to various Software Packages viz. newly developed Tally ERP 9, SAP, .
- Familiar with Internet Operations.
- Completed 100 Hrs. of Information Technology Training Programme conducted by ICAI
- Completed 35 Hrs. of Orientation Programme conducted by ICAI
- Completed 15 days Course on General Management and Communication Skills conducted by ICAI.
- Completed 15 days Course on Advanced Integrated Course Information technology and soft skills conducted by ICAI.

Personal Strengths

- Good attention to detail and ability to multi-task
- Proven ability to be effective under pressure and be willing to take personal responsibility and accountability
- Ability to quickly understand any business processes and control
- Professional behaviour, ability to be concise and a willingness to learn
- Ability to work well in team environment
- Positive attitude & Good Communication Skills

Hobbies

- Visiting new places, interaction with people and listening music.
- Playing Chess, Badminton & watching Cricket.

Personal Summary

Father's Name : Mr. Suresh Chandra Verma
Address : A – 707 Swarn Ganga Apartment,
Sector – 6, Vasundhara
Ghaziabad, Uttar Pradesh - 201012
Date of Birth : 15/March/1993
Marital Status : Single

I hereby declare that above furnished information is true and best of my knowledge and I bear the responsibility for the correctness of the above information.

Date :-
Place :- Ghaziabad

(Rohit Verma)