

Adil Islam

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CAREER OBJECTIVE To gain employment with a company or with in organisation that offers me a consistently positive atmosphere to learn new technologies and implement them for the betterment of the organisation.

SUMMARY I am carrying 1 year 8 months of experience as a Business manager as well as Customer service..

QUALIFICATIONS **Professional Qualification:**

- Completed **Bachelor of business administration** with **65%** (2015-2018) from Dayanand Academy of Management Studies affiliated to C.S.J.M University, Kanpur.
- Currently persuing **Master of business administration (2018-20)** from Dayanand Academy Management studies.

Academic Qualification:

- Intermediate from U.P Board with **74.8%** in 2015
- High school from CBSE Board with **60%** in 2013

TRAINING **Digital marketing**

Internshala Trainings, Online
June 2020-July 2020

Successfully completed a six weeks online certified training on digital marketing. The training consisted of Blogging & Web Analytics, Search Engine optimisation, E-mail Marketing, Inbound and content marketing, Online Advertising - Search, Display and Video, Mobile Marketing and Social Media Marketing - Platform, ORM & Automation modules. In the final assessment, I scored 59% marks.

WORK EXPERIENCE Paisa Bazaar.Com August 2018 — July 2019
Customer Support Executive

- Answering Inquiries
- Problem Solving
- Monitoring Performance
- Employee Management

magicpin July 2019 — April 2020
Business Manager

- Offering business proposal to merchants how to grow and expand your business
- Giving advice to how to generate revenue
- Assisting him how to increase customer footfall
- How to drive your business effectively
- Solving problem of merchants related to business

CERTIFICATION

- Google Campaign manager
- Google Display ads Certified by Google
- Google search ads certified by Google
- Youtube music.

ACHIEVEMENTS

- AIR -40 in Resonance Start- 2015
- Special prize in inter quiz competition in 2017.
- Consolation and Medal in quiz competition in college 2015.
- Awarded 85 out of 100 marks in akhil bhartiya dharm shikhsa.
- 3rd prize in poster making competition in 2016.

**COMPUTER
PROFICIENCY**

- Google Analytics (Beginner)
- MS Office applications including MS Word, MS Powerpoint
- Working in window XP, 7 and 8
- Internet

STRENGTH

- Leadership Qualities
- Team Player
- Self Motivated
- Good Communication skills
- Ability to grasp new skills

KEY SKILLS

- Willingness to learn
- Problem solving abilities
- Confident
- Quick learner

**EXTRA
CURRICULAR
ACTIVITIES**

- Played the lead role as an actor of the short film in College in **SRIJAN** 2017
- Participated in Winter Fiesta

**PERSONAL
DETAILS**

Father's Name: Islam Khan
Date Of Birth: 17 Jan 1997
Marital Status: Single
Languages Known: English, Hindi and Urdu
Hobbies: Surfing, Travelling, Learning different things

DECLARATION

I hereby declare that the above information is true to the best of my knowledge.

Date:

Adil Islam