

Kanhaiya Singh

Kolkata, West Bengal

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9831151419

To become a successful professional in the job field and to work in a dynamic Company offering a rich learning experience in an innovative competitive environment and to seek a challenging position to prove my abilities and use my previous experience to the best.

KEY ACCOUNTABILITIES: _

- Monitoring the quality, quantity, cost and efficiency of the movement and storage of goods. Consignment packaging.
- Coordinating and controlling the order cycle and associated information systems
- Allocating and managing staff resources according to changing needs;
- Liaising and negotiating with customers, suppliers and transporters
- Developing business by gaining new contracts, analyzing logistical and warehouse problems and producing new solutions.
- Handling the Billing Dept and Customer Queries.
- Doing reverse logistic
- Preparing the MIS Reports.
- Maintaining the statutory records, filing and documentation and also sales Promotional items.
- Doing Stock Audit
- Doing Full and Final Settlement of Distributor.
- Project set up New Warehouses / DC's. across the Region/Territory.
- Track Govt. Duties and Taxes Filling and Data Records.
- Generate and Data Indexing of E-WAY BILLS.
- Allocating and Space management in Warehouse / DC.
- Look out Account's Ledger for Purchasing and Vendor's Management.

Willing to relocate: Anywhere

Work Experience

DELIVERY EXECUTIVE OFFICER NORTH EAST

TVS LOGISTICS LTD

June 2018 to May 2019

DELIVERY EXECUTIVE OFFICER NORTH EAST

5 PRAKASH BULB INDUSTRIES (P)LTD. PURCHASE AND SUPPLY CHIAN MANAGER 10/05/19--CONTINUE WORKING-PAN INDIA-

STORE MANAGER INVENTORY & SUPPLY CHAIN

HALDIRAM BHUJIAWALA LTD

June 2017 to June 2018

STORE MANAGER PAN INDIA INVENTORY & SUPPLY CHAIN

WAREHOUSE & DISTRIBUTION EXECUTIVE

A.W.L. INDIA PVT. LTD

February 2009 to June 2017

ASST. MANAGER TERRITORY

SUPPLY CHAIN EXECUTIVE

SL.No

August 2004 to January 2009

DEPT. HEAD MEN'S FOR WARE HOUSE

Education

B.Com. Hons

Mahatma Gandhi Open university

2015

Skills / IT Skills

- Warehouse operations, Logistics Strategies with Computer working knowledge, Purchasing & Inventory operations and A/C's MIS reports and Office Operation Maintain waybill records of customer's vehicle tracking & routes monitoring Asst. in Govt. affairs. Strengths:
- Hard-Working, Punctual, Responsible, Good Communication Skill and crazy to be a successful professional. Weakness:
- Sometimes my emotions and my discipline becomes my weakness.