

CURRICULUM – VITAE

ARUN KUMAR PANDEY

SAFETY OFFICER

**PLOT NO.41, KORNAL MARKET, MARAFARI,
BOKARO STEEL CITY, JHARKHAND- 827010**

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CAREER OBJECTIVE

Seeking a position as SAFETY OFFICER with a progressive organization offering for growth and advancement

ACADEMIC QUALIFICATIONS

- Post Graduate Diploma in Fire and Safety Management from NIFS, Jamshedpur 2015.
- B.COM from Vinova Bhawe University from R.V.S College in Bokaro Jharkhand 2014.
- SSC (10+2) in COMMERCE from CBSE Bokaro Jharkhand in 2010.
- HSC (10Th) From CBSE Bokaro Jharkhand in 2008.

AREAS OF EXPERTISE/ KEY SKILLS

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| ■ Health and Safety Policies | ■ Human Factors |
| ■ Hazard Identification | ■ Safety Inspection |
| ■ Risk Assessment | ■ Safety Meetings and Training |
| ■ Communication and Information | ■ Monitoring / Supervising Safety Performance |
| ■ Accident Reporting, Investigations | |
| ■ Recommendations to prevent recurrence | |

COMPUTER QUALIFICATION

- Advance Diploma in Computer Application from Vivekananda Educational Foundations, New Delhi
- MS-OFFICE (WORD, EXCEL, POWERPOINT), WINDOWS XP , INTERNET BROWSING

PROFESSIONAL EXPERIENCE & SIGNIFICANT ACHIEVMENT

- 05 Year Experience Working from October, 2015 to March, 2020 at Working **S. R. PARYAVARAN ENGINEERS (P) LTD.** Office Address: - 70, Industrial Area, Phase – 1, Panchkula -134113, (INDIA) Project of Steel Authority of India Limited, Bokaro Steel Plant, Bokaro Steel City, Jharkhand -827010. Designation: Safety Officer.
- March 16, 2020 Working at Present **ZTT India Pvt. Ltd.** Office Address: 708 – 10, 7th Floor, Palm Spring Plaza, DLF Phase – V, Golf Course Road, Gurgaon – 122002.

WIREMAN LICENCE : LICENCE NO : JH/WM/9549

- Issued valid electrical license from ELECTRICAL LICENCE BOARD, RANCHI, JHARKHAND
Validity: 17/09/2022

LANGUAGES KNOWN : English [spoken and written], Hindi

PERSONALITY TRAITS : Ambitious, Disciplined and Diligent

PERSONAL DETAILS

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| ■ Father's Name | : Anil Kumar Pandey | ■ Religion | : Hindu |
| ■ Date of Birth | : January 09, 1991 | | |
| ■ Marital Status | : Married | | |
| ■ Sexual Status | : Male | | |
| ■ Nationality | : Indian | | |

DECLARATION

I, **ARUN KUMAR PANDEY**, declare that the above information is true and correct to the best of my knowledge and nothing has been concealed or distorted.

Yours Sincerely,
(ARUN KUMAR PANDEY)