RESUME

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| **D.SANTHOSH****Contact:****Santhosh2ds@gmail.com****Mobile : 9912433226** Permanent Address:**D.SANTHOSH**S/o: Sattanna,H.no. 1-18,Vil; Kacharam,Mdl; MedipallyJagtial Dist,PIN: 505453.Personal Information:Father's Name : SattannaDate of Birth : 09/06/1990Sex : MaleNationality : IndianMarital Status : MarriedLanguages : English, Telugu,Hindi.**Alternate Email:****Santhosh2dss@gmail.com** | Career Objective:To build a career in a reputed Organization which promotes to learning on a place where I can contribute my abilities for Organizational growth and to develop my skill sets simultaneously.Education:**Master of business :** 2010 – 2012 with an aggregate of 63% **admistration** - Osmaniya University, Hyderabad.**Bachelor of Commerce:** 2007 – 2010 with an aggregate of 64%  - Kakathiya University. Jagtial.**Intermediate (C.E.C) :** 2005 – 2007 with an aggregate of 58%  - Intermediate Board, Jagtial.**(S.S.C. Standard) :** 2004– 2005 with an aggregate of 63%  - S.S.C. Jagtial. Skills: Operating Systems : Windows 2000/XP Packages : MS-Office Accounting Package : Tally 9.0. Career Related Skills :* Branch Operations
* Cash/ATM Management
* Customer Service.
* Team Management
* Problem Solving Ability
* Result & Process Oriented
* Good Communication & Computer Knowledge.

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Work Experience:

1) Worked as a Jr. Officer in **THE GAYATRI CO-OPERATIVE URBAN BANK LTD.**

 **From:** December 2012 TO JULY 2018.

 2) Worked as a Relationship Manager in **DCB BANK LTD.**

 **From: 19TH** Nov 2018 to 13TH Oct 2019.

Job Profile:

* Branch merchandising
* Authorize personal banker transaction.
* Resolution of customer queries / complaints. .
* Vault custodian.
* Responsible for cash and customer transactions at the teller counter.
* Supervising all non-cash transitions like DD/MC, funds transfer etc.
* Posting transactions of Fund Transfer, NEFT and RTGS.
* Branch operations and Audit compliance
* Responsible for cash receipts deposit, payments and cash balancing
* Responsible for high quality services .customer relationship management.
* Handling mortgage Loans, Housing Loans login to disbursal.
* Handling Gold loan Login to disbursal.
* Cross selling of FD/RD
* Recovery of All type of Loans.

Hobbies:

 Playing Cricket, Caroms and listening Soft Music.

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Achievements & Certifications

* Training and Certification in various process.

Place:

Date:

 (D.SANTHOSH)