**RESUME**

**VIVEKANAND RAO**

C/O Mr. Praveen Dixit, 54-55, Ganesh Bagh Colony,

Tigariya Badshah Road, Indore- 452015

Mob:- 07999329749

Email: vivekanand.rao2007@gmail.com

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|  CAREER OBJECTIVE  |

To grow in this highly competitive world by optimally utilizing my skills and developing new skills by maintaining an ever-learning attitude.

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|  Education  |

* Higher Secondory Certificate from School of Excellence, Mandsaur M.P Board 2nd Division.
* High School Certificate from School of Excellence, Mandsaur M.P Board 2nd Division.

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| Current Experience |

* Currently working as Business Development Executive in **Phonepe Pvt. Ltd . Since 22 March 2019 To Till Date.**

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| Previous Experience |

* Worked as a Business Development Executive in **Paytm Since 24 November 2018 to Feb 2019.**
* Worked as a Sales Officer in **Spraygrances Pvt. Ltd., Brand- Lust Perfumes/ Deo (Sunny Leone) & Gans Perfumes/ Deo at Indore H.Q. Covering entire Malwa & Nimar area.**
* Worked as Sales Representative in **Prem Henna Pvt. Ltd.** (An FMCG Cosmetic & Hair Color Manufacturing Company) **H.Q.- Indore** for 6 Months.

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| Job Responsibilities |

* + Managing dealers & Retailers
	+ Visit them, Taking orders.
	+ Promote sales activities & achieving monthly sales target.
	+ To observe the activities of competitors.

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| Computer Knowledge |

Basic knowledge of computer

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| Personal Profile |

 Name - Vivekanand Rao

 **Father’s Name - Mr. Dineshchandra Rao**

 **Date of Birth - 02 Sep 1986**

 **Languages - English & Hindi**

 Marital Status - Married

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| Declaration |

I, the undersigned, hereby declare that the above information is true and correct to the best of my knowledge and belief. I also undertake to provide all necessary testimonials for verification submission, whenever demanded**.**

 **(VIVEKANAND RAO*)***