

# Sugandha Bhardwaj

Extremely motivated to constantly flourish my skills and grow professionally. I am confident in my ability to come up with interesting ideas in order to help brands and clients increase their profitability.

## Employment History

October 2017 - October 2018

### PERSONAL BANKER - HDB Financial Services, Delhi

- Handled portfolio of 800 customers.
- Provided financial help and sound knowledge of banking to the customers.
- Extracted business from customers by providing loans and other banking products

November 2018 - Present

### RELATIONSHIP OFFICER - Kotak Mahindra Bank, Delhi

- Answered incoming customer calls and responded to customer queries.
- Efficiently resolved problems adhering to standardized procedures while maintaining a courteous approach.
- Specialize in acquiring/sourcing, expanding and developing high net worth customer relationship.
- Ensure acknowledgement of PROMOTIONS AND NEW OR UPGRADED PRODUCTS by current and prospective customers.

## Education

2016

### DEGREE - B.Com (Pass)

University - School of Open Learning, DU

## Awards

2018

### OSCAR by HDFC Life

For picking up highest number of Life Insurance in JFM

## Skills

Initiative Taking  
Team Work  
Problem Solving  
Enthusiastic  
Cheerful

## Personal Details

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