

## RESUME

### **Sanjeev Kumar**

VPO Habri, Distt Kaithal,

Tehsil Pundri, Haryana 136026

Contact No.:- 9599211116

Email: bhatia.sanjeev91@gmail.com,

### **JOB OBJECTIVE**

To work in an organization where I will be able to contribute to the organizations' growth and enhance the reputation with my skills and in turn will get an opportunity to gain exposure and expertise that will help me to build up a strong and successful career.

### **Experience: -**

Working with **GRAND PRIX ENGINEERING PVT LTD** as a Production supervisor from 04<sup>th</sup> July 2011 to till date ISO: 9001-2000, 14001-18001, Certified, U2-Stamp Certified Company in the Designing Cyclones, Manufacturing, Project oil Separator, Water bath Heater, High Pressure Vessels, basket filter, conical, strainer tee type strainer, y-type strainer, cylencer, Oil separator. Also dealing with leading inspection agencies Like **LLOYD'S, EIL, DNV, TUV, PDIL, RITES, IBR, BVIS, NTPC, BHEL, EMERSONS PROCESS MANAGEMENT, CLOUGH, ETC.** In Dubai, Qatar, Iran, Oman, Malaysia, Singapore, Sudan etc.

### **Roll and responsibilities**

- 1 Daily report of production and work progress report.
- 2 Day to day activities of planning, execution, supervision of production.
- 3 Making of work schedule and implementation as per plan.
- 4 Making of duty roster of subordinate and coordinate with management and staff.
- 5 Responsible for arrangement of material for production..
- 6 PDCA cycle process implementation.(i.e. Plan Do Check Act)
- 7 Generation of completion report as per drawing and reconciliation.
- 8 Making analysis report for materials, time, work force, costing.
- 9 Adherence with projected time line of work complete.
- 10 Responsible for each activities of job starting to finishing up to dispatch
- 11 Follows the Process of production & safeties standards and use of PPE as per ISO 9001:2008.
- 12 Motivation and grooming of staff for smooth operation of work and company vision
- 13 Strategic planning for completion of job without any obstruction
- 14 Recording of error and near miss and their CAPA corrective and preventive action

- 15 Making production Plan. Find out material sizes as per drawing.
- 16 Making material identification sheet.
- 17 Material marking, cutting & rolling as per requirement.

## ACADEMIC QUALIFICATIONS

- 1 12<sup>th</sup> passed from HBSE Bhiwani
- 2 10<sup>th</sup> passed from HBSE Bhiwani

## Professional Qualification

Diploma in Production Engg.(mechanical) from Govt. Polytechnic Jhajjar (2008 to 2011)

## INDUSTRIAL TRAINING

Four week industrial Training from M/s Life Long Meditech, Manesher

## STRENGTH

- Punctuality
- Team Player
- Positive & Learning attitude towards life and people.
- High energy level with 'never say die' attitude.

## HOBBIES

- 1 Reading Technical Books
- 2 Internet Surfing

## PERSONAL DETAILS

Father's Name : Sh. Hukam Chand  
Date of birth : 19<sup>th</sup> April, 1988  
Gender : Male  
Marital status : Married  
Languages known : English, Hindi

## DECLARATION

I hereby declare that the information stated above are true and the best of my knowledge.

Date. ....

Place. ....

**SanjeevKumar**

