

# Akansha Karadm

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## Professional Summery:-

Experience and effective operations management bringing forth valuable industry and a passion for management.result oriented with a proven track record of improving overall operations with a company or department adapt the analytic thinking statistical planing leadership and management of staff and procedure.

## Skills:-

- Team Leadership
- Computer skills
- Active listening
- Creativity
- Teamwork
- Customer service
- Time management
- Problem-solving
- Management skills
- MS Excel

## Work History:-

- I work in Dainik Bhaskar's real estate home online last two year .In which Operations Department I am the post of Management Associate.
- I do handle customer support, validation of product, Activation, Customer Request, Queries, Value delivery, product analytic Customer feedback, Mails and also manual testing of website.
- I have also worked in HDB Financial service for four months. I was in collection department.
- I have also worked in Tech-Mahendra for one year . I was in the customer support department in Tech-Mahendra. And i resolved the all customer queries on call. And also i have lead my team

## Education:-

- Three Year B.Tech in **Electronics and Communications** from **Galgotia' s College of Engineering and Technology** Greater Noida 2015 with **Ist division** Affiliated to **MTU Noida**
- Three year Diploma in **Electronic Engineering** from **Km. Mayawati Govt. Girls Polytechnic** Badalpur G.B Nagar in 2012 with **Ist division** Affiliated to **B.T.E.U.P Lucknow**.
- **10th** Passed from **UP Board** in 2008.

## Certifications:-

- One month Training from BEL(BharatElectronicsLimited) Ghaziabad in 2014.
- Two month Training from CEL(CentralElectronicsLimited) Ghaziabad in 2010

## Achievement:-

- Working for a **national conference on recent advances in microwave antennas cognitive radios and wireless communication(RAMCWC-2013)** as a volunteer.
- Working for a **national conference on recent advances in Mata material antennas for bio medical optical and sensing application(RAMABOSE-2015)** as a coordinator.

## Key Skills:-

- Pleasing Personality and Goods Communication.
- Ability to work efficiently individually as well as in team
- An optimistic person with positive attitude and problem solving approach.
- Doing work with timely manner
- Responsible to all task the task assign.
- Strong leadership and organizational skills.

## Projects:-

- **Minor Project:-**Voice Communication through Optical Fiber in B.Tech.
- **Major Project:-**3 Axis Base wheel chair using 4G sensor.
- **Major Project:-**Toll Tax System in Diploma

## Personal Information:-

Father Name - Ratan Singh

Date-Of-Birth - 15-Aug-1992

Nationality - Indian

Marital Status - Single

Hobbies - Net suffering,Listening Music,Hangout With Friends.

Language - Hindi And English

**Location:-**

**Date:-**

