

RESUME

Karan NimbaPatil

Address :A/P.Khedibhokari

Tal:ChopdaDist:Jalgaon

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OBJECTIVE:-

I Like to Work in Challenging Environment With Progressive Organization that Provides An Opportunity to Apply My Knowledge And Skill Which Will Help Me Realize And Also Increase My Potentials And Abilities

SUMMARY:-

I Have Completed Post Graduation M.Com With First Class From North Maharashtra University Jalgaon, And I Mountain First Class With Aggregate 68.80% And I Have Good Communication Skill Also Good Logical Thinking.

COMPUTER SKILLS:

- MSCIT- Passed in 2010 with 91%
- INTERNET AND MS-OFFICE
- TALLY ERP 9.0 (Grade A+)
- TYPING (Marathi -30,Grade A)

EDUCATIONAL QUALIFICATION:

Course	School & College Name	University	Result	Yearof Passing
M.Com	KCES Moolaji Jaitha College, Jalgaon	NMU Jalgaon	68.80%	June-2015
B.Com	A.S.C College Chopda	NMU Jalgaon	67.50%	June-2013
12th (HSC)	R.N. Lathi High Secondary School, Bhokar	Nashik Board	68.33%	Feb-2010
10th (SSC)	L.H. Patil High Secondary School , khediBhokari	Nashik Board	75.53%	March-2008

Experiences:

I Have 05 Years 04 Month Experience in **Malhar Communication Jalgaon** as a **Account Executive** now my job Profile as below:

- All Voucher Entries
- Cash Handling
- Bank Reconciliation
- Online E.S.I.C,PT,PF Paid
- Salary Calculation
- Monthly Account Report Preparation
- Other Services Purchase Entries Against Challan in Tally
- Cash / Cheque Payment & Receipt Entries
- All Other Data Entries in Tally
- Daily Attendance in Software
- Filling Of Other Sale Bill & Purchase Bills
- Sale Bill Preparing And GST Working GSTR1, GSTR3B

PERSONAL INFORMATION:

Date of Birth: -10 Sep 1992

Languages Known: -Marathi,Hindi, English.

Hobbies: -Listening Music, Playing Cricket, & Gardening

Nationality :- Indian.

Thanks & Regards,
Patil Karan Nimba