|  |  |  |
| --- | --- | --- |
| JV ObjectiveSkills My target is to work in a competitive environment where I can show my professional skills that could finally emphasis in my work as per beneficial for company to achieve new growth in corporate section. | |  | | --- | | JAIDEV VERMA |  ExperienceCOMPANY: - sargam india electronics pvt ltd (head office)Profile : - accounts associate (11 oct 2018 to………..COMPANY: - ABPAL ELECTRICALS PVT. LTDPROFILE: - ACCOUNTS officer (10 jan 2018 to 10 sep 2018)COMPANY: - united marble housePROFILE: - associate accountant (1 apr 2016 to 8 jan 2018)EducationM.COM:- ignouB.Com (P) :- delhi university12th from CBSE Board10th from CBSE BoardProfessional EnhancementsCash Market (Dealer Module) from NCFMDerivative (future Market) from NISM.Depositary operations from NISMGood hand writing skill |

#### Job Responsibilities:-

#### purchase

#### sale

#### debit note

#### credit note

#### item creation

#### taxation retuen

#### expenses

#### party reconcilation

#### accounts querry

#### Computer Skills:-

#### Basic Knowledge of Computer.

#### Busy & Tally

#### Emcor finance (ERP)

#### Hobbies:- Music & Singing ,READING ,SOCIAL NETWORKING

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#### Personal Dossier:-

#### Father’s Name Mr. Kishan Lal

#### Date of birth July 31, 1993

#### Permanent Address A- Block 625, Jahangir Puri, Delhi-110033.

#### Language Known ENGLISH, HINDI, PUNJABI

#### Nationality Indian

#### I hereby inform you that the above information is correct to the best of my knowledge and belief. I have not suppressed any material or factual information in the above statement.

#### Date: - 11/04/2020 JAIDEVVERMA

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