

SIMRAN AGARWAL

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CURRICULUM VITAE

CAREER OBJECTIVE	<ul style="list-style-type: none">➤ To work in a dynamic business environment that provides me a wide spectrum of experience and exposure.➤ To bring a dynamic portfolio of skills and to serve with positive attitude and efficiency so as to align self-development with organizations development.
PROFESSIONAL QUALIFICATION	<ul style="list-style-type: none">➤ C.A - CPT Cleared in June 2013➤ C A-IPCC Cleared Both Groups
ACADEMIC QUALIFICATION	<ul style="list-style-type: none">➤ Std 10th Cleared in the year 2011 with CBSE board with CGPA 7.6➤ Std 12th Cleared in the year 2013 with CBSE board with 87%➤ B.Com (Hons) Completed in the year 2016 with Calcutta University with 63.5% , Hons in Accounts and Finance
EXPERIENCE	<ul style="list-style-type: none">➤ Worked under CA Sushil Kumar Goyal for 2 Years in Indirect Taxation<ul style="list-style-type: none">▪ Indirect Taxation Concept▪ Accounts Finalisation▪ Departmental Audit➤ Worked under CA Anant Bhartia for 1 Year in Direct Taxation<ul style="list-style-type: none">▪ Income Tax Return Filling▪ Balance Sheet Finalisation➤ Worked as Accounts Manager in Shyam Store, Dhanbad for 1.5 Years.<ul style="list-style-type: none">▪ Day to Day maintenance of accounts▪ Bank Reconciliation Statements▪ Claim reports to be sent to the manufacturers➤ Senior Executive, Accounts at ICA Edu Skills Pvt Ltd.<ul style="list-style-type: none">▪ Preparation of MIS▪ Manage small team for Govt Related Projects i.e. Skill India Projects.
COMPUTER SKILLS	<ul style="list-style-type: none">➤ Completed 100 Hrs of ITT training under ICAI, Kolkata.➤ MS Excel, MS Word, MS PowerPoint➤ Tally 9.0, Tally ERP➤ SAP
STRENGTHS	<ul style="list-style-type: none">➤ Fast Learner➤ Worked in both Big as well as Small Firms & Businesses➤ No Problem in Outdoor Assignments.

PERSONAL DETAILS

- Father's name: Tarun Kumar Agarwal
- Date of Birth: 16th September 1995
- Languages Known: Hindi, English
- Place: Dhanbad