

[HARSH][SOLANKI]

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PROFESSIONAL SUMMARY

Highly-dedicated, competent and experienced professional in all the sector of medical billing. Committed Accounts Receivable Supervisor with over 3 years of experience. Seeking to bring modern leadership techniques and comprehensive streamlining of accounts management systems to new team.

SKILLS

- Payment coordination
- Effective communication skills
- Payment reconciliation
- Deviation correction
- Performance monitoring
- Skill development
- Lead generation

WORK HISTORY:

Accounts Receivable And Authorization Specialist | Fedora Advantage Healthcare Solution.
AHMEDABAD, GUJARAT | 04/2016 - 01/2018

- Sound knowledge about medical billing procedures for all the departments (accounts receivable, payer denials and gateway rejections, authorization, eligibility and benefits verification, billing, payment posting)
- Resolved billing issues identified by insurance carriers and patients Reviewed claim denials and payer requirements for corrective action and prevention in the future
- Initiating authorization for Oncology specialty
- Submitting appeals and reconsideration request for the claims denial Researched and resolved denials and EOB rejections within standard billing cycle timeframe

Medical Billing Supervisor | Adroit BPO LLP -AHMEDABAD, GUJARAT | 02/2019 – CURRENT

- Optimized organizational systems for payment collections, AP/AR, deposits and recordkeeping

- Supervised and guided new employees and responded quickly to questions, which improved understanding of job responsibilities Submission of medical records for prepay review conducted by insurances
- Identified account discrepancies and issues that hindered claim payments
- Oversaw and ran necessary reports to ensure that all statuses were worked in a timely manner and helped in any capacity necessary Provided physicians with monthly reports of their receivables

EDUCATION

- [BACHELOR IN COMMERCE] [I have successfully completed my Bachelors in Commerce in, from R.H Patel which is Affiliated with Gujarat University. I got 6.12 CGPA in my bachelor program.] [I have pursued HSC in the field of commerce with 63% from Gujarat secondary and higher Secondary education board.]

CRICKET, PHOTOGRAPY AND READING

Achievements in cricket

[Represented Gujarat in National and State level cricket for physically disabled]

- Represented Gujarat in National and State level cricket for physically disabled]
- West zone cricket tournament champions 2014
- Champions at national level cricket tournament held at Mumbai(Man of the match)
- Champions in special sport cricket Khelmahakumbh District level
- 2016(Man of the Match)
- Participated in national level cricket tournaments
- Runner up at West zone cricket tournament 2017 held at Surat