

“Curriculum Vitae”

Name : Mr. Dipak.m. Raval
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Objective:-

To get well recognized and build very lasting relationship in the organization where I work by using best of my ability and eventually, achieve excellent in the competitive corporate biosphere. To utilize my skills towards achieving a challenging career in a growth oriented and leading edge organization; which recognizes and value individual contribution and provides opportunities for mutual growth and advancement. I expect a career which is different yet unique my intelligence is continuously nourished by challenges and constant quest for knowledge is honed on the newest of the technologies.

Personal Information:-

Date of Birth : 07/01/1991
Permanent Address : At & Po- Katosan road
Ta – Detroj
Dist – Ahmedabad
Pin: 382145
Marital Status : married
Gender : Male
Nationality : Indian
Language Known : Gujarati, Hindi, English
Religion : Hindu

Education Qualification:-

Exam	Board & University	Year of Passing	Per
S.S.C	GSEB katosan road	March – 2007	66.15
H.S.C	GHSEB kadi aadarsh high school	March – 2009	67.15
B.B.A	HNGU Patan,kadi, k j patel BBA college	March – 2012	2 nd class

Work Experience:-

- ✓ I Have to work experience As a Store keeper In “Vadilal Industries Ltd”. Since last 1.5 Years.

Job Profile:-

- ✓ Good receipt note made.
- ✓ Checking of materials manufacture and best before and quantity checking with document.
- ✓ Daily stock checking in system.
- ✓ Non moving report sends to all concern person.
- ✓ Checking of p.o and gate entry with receiving of raw materials.
- ✓ Critical materials inform to purchase.
- ✓ All mail ans. To HOD.
- ✓ Make a Worker sift schedules
- ✓ Expiry materials inform to qc department
- ✓ Space management
- ✓ Grn no. labeling on materials.
- ✓ FIFO system issued in production.
- ✓ Materials requisition issued in system
- ✓ Give approval to MD SIR for destroy materials.
- ✓ Checking of cleaning area.

Company profile:

Vadilal ice cream ltd. Pundhra (Gujarat) having iso 9001 – 2000 certified company which is having total group turnover about RS. 250 Cr. Per annum. The company is manufacturing ice cream and PFD exporting in different countries.

Personal skills:

- Well aware with production process and quality control measures.
- Self motivation and a determination to succeed.
- Ability to be an effective team- player.
- A creative, proactive and problem solving approach to issues.
- Adopting new ideas and improvement in plant.

(2)Work Experience:-

- ✓ I Have to work experience As a Store incharge In “pvr cinemas.

Job Profile:-

- ✓ Responsible for maintain stock
- ✓ Doing every Thursday stock take
- ✓ Maintain all register like, purchase register, outward register, wastage register, promotional register, stock ledger.
- ✓ Controlling of wastage lower than 2%.
- ✓ Responsible for all displayed unit arrangement
- ✓ Get the briefing about new offers and promo to customer care executive

- ✓ Responsible for all store locations cleaning
- ✓ Maintaining all the audit point of company standard operating procedure
- ✓ Arrangement of lunch or breakfast for celebrities & media when they come for promotion of movies.

(3) Work Experience: - McCain foods India pvt limited.

Job Profile:-

- ✓ Responsible for maintain stock of RM-PM & POTATOS.
- ✓ Doing every month stock take
- ✓ Maintain all Documents related to Dry store like, purchase files, disposal note, promo stock etc.
- ✓ Controlling manpower.
- ✓ Doing all export related work like, all kind of documentation, Proper Loading, Dealing with Central GST OFFICERS.

Currently I have been working in McCain foods India pvt limited.

If I am given an opportunity to serve in your Organization. I will do my best to satisfy all my concerns.

You're faithfully,

**(DIPAK RAVAL)
8128886476**

Thanking You...