

CURRICULUM VITAE

ALY KHAN



Address: A – 22/3, IIIInd Floor, South Extension Part -1, New Delhi – 110 049.
Mobile Phone: +91 9717020382
E-mail: aly.khan@mail.com

CAREER OBJECTIVE

Quest to work in real professional atmosphere that gives me the opportunity to absorb emerging as well as latest amendments that gives me the avenue for widening the spectrum of my knowledge so as to aim for higher challenging future in an organization where I would be able to grow and achieve excellence in profession through perseverance, intelligence, quality, integrity and creativity.

PERSONNEL STRENGTH

Versatile, Energetic, ability to work under stress, Excellent interpersonal skills, Team building and Team management skills and problem solving attitude. Also solid Computer background coupled with comprehensive problem solving abilities and enthusiasm to learn.

EXPERIENCE

Present December 2018 Till Date.

STRUCON CONSULTING PVT. LTD. Gurgaon, Haryana.

As Business Development Manager

Developing business in the US, Canada, Middle East and European Market for Engineering Drawing, Detailing and Designing services.

From January 2018 To November 2018.

REGAL INFORMATION TECHNOLOGIES PVT. LTD. Delhi.

As Business Development Manager

Developing business in the US, Canada, Middle East and European Market for Engineering Drawing, Detailing and Designing services.

From April 2015 To December 2017.

STRUCON CONSULTING PVT. LTD. Gurgaon, Haryana.

As Business Development Manager

Developing business in the US, Canada, Middle East and European Market for Engineering Drawing, Detailing and Designing services.

From July 2014 to April 2015.

R SYSTEMS INTERNATIONAL LTD. Sec - 59, Noida

As Sr. Business Development Executive

Developing business in the Benelux (European) Market for multichannel and multilingual BPO, contact center outsourcing services and IT Services & Solutions and IT-enabled Services.

From October 2010 To October 2013.

PROTHIOUS ENGINEERING SERVICES Sec - 4, Noida

As Business Development Executive

Developing business in the Benelux (European) and Middle East Market for Engineering Drawing, Detailing and Designing work.

Arranged and successfully attended business meeting with 20 prospect companies in The Netherlands, Belgium and Germany in March'11.

Arranged and successfully attended business meeting with 15 prospect companies in Kingdom of Saudi Arabia in June'12.

Arranged and successfully coordinated business meeting with 13 prospect companies in United Arab Emirates in January'13.

From February 2006 to July 2010

HCL TECHNOLOGIES LTD. Noida, UP - 201301.

As LET Coach.

Supporting Advisors to resolving customer queries. Worked at exemplary levels in all aspects of client relations and Customer support, Responsible for the quality scores of the individual advisor and the whole team.

From June 2003 to February 2006.

IBM DAKSH BUSINESS PROCESSES LTD. Gurgaon, Haryana - 122016.

As Specialist Tech Support

Resolving customer queries on technical aspects of software application (Quick Books). Worked at exemplary levels in all aspects of client relations and technical support. Providing support to junior team members.

From Jan 2000 to March 2003

IEC SCHOOL OF ART & FASHION, Nagpur - 440001.

Councilor cum Faculty Member

Managing Center.

Counseling.

Teaching Designing Packages & Accounting Packages.

ACADEMIC QUALIFICATION

- Masters in Graphics Animation & Multimedia from Star Computer Institute, Pune in May 1999.
- B.Com from G.S. College of Arts & Commerce, Nagpur University in March 1997.
- Diploma in Business Professional Programming from CIC CCIT, Nagpur in January 1996.
- H.S.C. from S.F.S. Jr. Collage, Maharashtra Board, Nagpur in March 1994.
- S.S.C. from St. Johns School, Maharashtra Board, Nagpur in March 1992.

SOFTWARE EXPOSURE

Languages: BASIC, COBOL.

Operating systems: MS-DOS, Windows and Macintosh.

Packages: Tally 5.4, Lotus Note & Scanning, Photoshop, PageMaker, CorelDraw,

QuickBooks, Windows Office and Internet.

OTHER ACTIVITIES

Organized a Career Guidance Exhibition to guide the then S.S.C. and H.S.C. passed out students for their Prospective Career in Fashion Designing Industry in September 2001.

Organized a Seminar for the students of 13 leading Jr. Colleges for awareness in the field of Fashion, Interiors & Textile Designing for their prospective career. In February 2002.

PERSONAL INFORMATION

Father's Name: Late Dr. Shaikh Rasool.

Date of Birth: January 4th, 1976.

Nationality: Indian.

Language Known: English, Hindi, Marathi, Urdu.

Marital Status: Married.

Date: 15th May 2019.

Place: New Delhi

(ALY KHAN)