**Rakesh Kumar Gupta**

Bahuari Birdawan Nagar palika

The. -Rautahat Nepal

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##### Objective:

To gain employment in an organization where I can work in a competitive environment so as to improve my skills and apply my knowledge effectively to contribute to the organization.

##### Education:

##### 3 Year Diploma, Computer Sicence with XX%? December 2019 ??

Punjab State Board of Technical Education and Industrial Training

##### High School (10+2) Punjab School Education Board, XX% July 2016??

Panjab School Education Board, Mohali, India

##### Experience:

##### Supper Market

##### Data Entery Analyst May 2018 – Current

Responsible for ……………………………

##### Industrial training xx 2017 – xx 2018

Completed 6 months training at Swaraj Tractors Pvt. Ltd.(Unit of Mahindra & Mahindra) Chapperchiri(Punjab) as part of curriculum.

Four weeks training done in college workshop at college Baba Banda Singh Bahadur Engineering College Fatehgarh Sahib.

##### Project Work xx 2014 – xx 2017

##### Eliminate hydraulic oil leakage in different machines of heavy machine shop.

* 1. Approach - My Machine.
  2. Team - Myself coordinator, In charge of shop, Operators & Maintenance person.
  3. Scope - All 16 Machines covered.
  4. Time Frame - 4 Months.

##### Relevent Course Work: List at least 6-8 course that are relevent to data entry or computer programming:

##### Course A Course B

##### Course C Course D

##### Course E Course F

**Languages:** English, Hindi, and Punjabi

##### Extra Co-curricular activities

##### Won the football tournament at zone level and district level in 2007

1. Served as the *Head Boy* in class X

**Hobbies**: Singing and reading???

##### References: Available upon request

##### Personal details

##### Name : Rakesh Kumar Gupta

##### Father name : Shri Naginder Gupta

##### Marital Status : Married

##### Date of Birth : Nov 4th, 1997