**ALTAF AYUB ATTAR**

Contact : +91-9702469394

Email : altafattar2704@gmail.com

**SUMMARY**

Seeking a challenging career in the field of Management to develop and enhance my skills and abilities with the great aim of professional prospects by implementing my theoretical and practical knowledge.

**HIGHLIGHTS**

* Store opening and closing procedure
* Retail inventory management
* Operational improvement
* Motivational leader
* Sales professional

**Work Experience :**

 **Cotton world : [from February 2013 to March 2020]**

* Increase customer satisfaction by providing quality service
* Train and coach employees to maximize performance in customer service
* Control over shrinkage in the store.
* Ensure adherence of SOP’s in the daily operations of the store.
* Maintain daily record of all transactions and generate reports for ASM.
* Train staff to deliver outstanding customer service.
* Motive sales employees to improve morale.
* Performance and store revenue.
* Analyze marketing information and translated it into strategic plans for customer growth.
* Team Management.
* Inventory management weekly basis
* Achieving given targets monthly basis.
* Increasing sales in terms of volume as well as value.

**Professional Preface:**

* Having **7 years** of total experience in Sales.
* Having **1 Years** of experience as Assistant Store Manager.
* **Excellent** **Communication** and **Presentation** skills
* **Strong Convincing** attitude

**Key Skills:**

* Flexibility in adapting to a new environment & learning things fast.
* Organizational skills and customer service orientation.
* Tolerant and flexible to different situations.
* Determination.

**Educational Qualification :-**

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| Education | Institute | University/Board | Year of Passing |
| S.S.C | Father Abraham school | Maharashtra | 2009 |
| H.S.C | Prakash degree college | Maharashtra | 2011 |
| B.com | Lords universal College | Mumbai University | 2016 |

PERSONAL DETAILS

* Date of birth : 27.04.1993
* Language known : English , Hindi
* Father’s name : Ayub Attar
* Mother’s name : Salma Attar
* Marital Status : Married
* Address : Room no.50 , plot no 24 , gate no 6

Plot no 24 , gate no 6,Mawani Malad west