ANUJA S. Bhalerao

Phone: 08805021244

Email: anuja.bhalerao.ab@gmail.com

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **OBJECTIVE**  To work in a challenging environment, where my technical knowledge & polymorphic abilities are utilized in the best way and to contribute to the organization and simultaneously upgrade my knowledge.  **EDUCATION**   |  |  |  |  | | --- | --- | --- | --- | | **Examination** | **Board/University** | **Year of Passing** | **Percentage** | | B.Com | Indira College of Commerce and Science  Pune University | 2017 | 62.00% | | H.S.C. | Jai Hind Jr. College  Maharashtra State Board, Pune | 2014 | 75.38% | | S.S.C. | Vidya Niketan English Medium School  Maharashtra State Board, Pune | 2012 | 74.18% |   **WORK EXPERIENCE**  (June 2017 – September 2018)   1. Process Associate in Aviva Life Insurance UK at Tata Consultancy Services Pvt. Ltd.   (September 2019 – till date)   1. Associate SAP Basis Consultant at Sydler Technologies Pvt. Ltd.   **COMPUTER PROFICIENCY**   * SAP BASIS * Linux Operating System * Shell Scripting * AWS * MS Word, EXCEL, PowerPoint   **KEY SKILLS - SAP BASIS**   * Manage SAP users, authorizations, and profiles * Perform SAP client administration (create client, copy client, delete client, export/import client) as required * Working with Service market place, download of media, PAM, registering system for license, Maintenance Planner. * Kernel up-gradation on Development, Quality and Production systems * Implementation of SAP Notes if suggested by SAP * Monitor all SAP systems (work processes, users, system logs, short dumps, locks, system traces, disk space, etc.) * Transports requests import to QA and Production system based on approval * SAINT/SPAM upgrade and Add-on installation using SAINT/SPAM * SAP S/4 HANA Application and Database 1809, 1909 installation, upgrade. * Good at creating Documentation   **SAP EXPERIENCE**  **Under SAP BASIS :**   * System Monitoring * Transport movement * Maintaining Profile parameters * Client Administration * System Installation using SWPM * System upgrade with SUM tool – FIORI, PO * SAP S/4 HANA System and HANA Database installation   **Under SAP Security:**   * User Administration activities * Role Creation and Authorization   **PERSONAL DETAILS**   * Linguistic Abilities : English, Hindi, Marathi. * Date of Birth : 7th November 1996 * Home Town : Pune * Current Address : 4/5, Shraddha Garden, Gawade Park, Opp. TATA MOTORS WORKS, Chinchwad Pune – 411033 * Contact Details : 8805021244 Email ID: anuja.bhalerao.ab@gmail.com   **DECLARATION**  I hereby declare that the above-mentioned information given above is true to the best of my knowledge & belief.  Anuja Bhalerao |  |