

Contact

Shivam Shukla

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📍 6 KH, Madhavpuram, I.I.T. Society, Kalyanpur, Kanpur U.P. 208016



Objective

To obtain challenging and responsible position in professionally managed organization. Intend to build a career with leading corporate of hi-tech environment with committed and dedicated people.

Experience

24/12/2014

Competent Software Pvt. Ltd. Sec-62, Noida, U.P.

PROCESS ASSOCIATE

-

09/11/2018

* Analysed all error which we got during production

* Prepared daily basis error report

* Prepared weekly & monthly quality report

* Ensured timely resolution of queries from different departments

17/12/2018

Optum Global Solutions (India) Private Limited, Sec-144, Noida, U.P.

- still

CLAIMS ASSOCIATE

working

* Post insurance and patient payment

* Analyse eob to know about the payments received

* Prepare payers sheet on daily basis

Education

2017

Chhatrapati Shahu Ji Maharaj University, Kanpur

Bachelor of Science

1073/1800

2009

U. P. Board, Allahabad

Intermediate (12th)

257/500

2007

U. P. Board, Allahabad

High School (10th)

412/600

Skills

- "O" Level Computer Course
- Financial Accounting
- MS Office (Advanced Excel, Word, Power Point & Internet)
Excel skills (Vlookup, Hlookup, Pivot Table)
- Good Typing speed in English with 60 WPM

Personal Details

- Date of Birth : 14/06/1993
- Marital Status : Married
- Nationality : Indian

Languages known

- English & Hindi

Interests

- Playing cricket, Travelling

Shivam Shukla