|  |  |
| --- | --- |
| **Riya Anand**  An achievement-driven professional targeting assignment in **Finance & Banking Operations** with an organization of repute preferably in **Financial Institutions**  **Location Preference: Kolkata**  **riyaanand1212@gmail.com 9582491837** | |
| Profile Summary | |
| * MBA (Finance) professional with 2.8 months of experience; proved in the curriculum and various reputed competitive platforms to outshine * Provided timely, relevant and accurate reports and analysis of the organization’s performance to facilitate decision-making towards achievement of the budget and strategic plan * Energetic personnel initiating to prove the saviness at various academic projects and curious to hone the expertise by attending regular internship with Satin Credit care Private Ltd. * Effective communicator with excellent analytical, relationship building & interpersonal skills | |
| **Education Timeline**  **2010** 10th from Cambrian Public School  **2012** 12th from D.A.V Heal  **2015** BBA from St. Xavier’s College (Ranchi University)  **2017 MBA** in **Finance** from J.K Business School | **Organizational Experience**  **Worked with Mercer Consulting India Private limited- Senior Financial Analyst**  Key Result Areas:   * Analyzing stock position of different pension plans for U.S based companies and to provide advice on further growth and potential of investments options. * Keeping track of alpha and standard deviation to provide insight about current and future potential of stocks, bonds and fixed income funds. * Maintaining trial balance of portfolio to analyze total contribution and distribution on quarterly basis. * Drafting Financial reports after compiling market values, returns and other relevant data. * Preparing cash flows to analyze profit and loss of investments.   **Earlier Fin edge Advisory Pvt. Ltd., Gurugram-Financial Planning Manager**  Key Result Areas:   * Managing daily financial reports and keeping a regular check of Investment portfolio of clients. * Identifying potential breaks in the trade and providing complete root cause analysis in order to prevent any future occurrence * Leading finance & commercial functions involving determining financial objectives, designing & implementing systems, policies & procedures to facilitate internal financial and process controls & cost management * Drafting financial statements; presenting companies and partnership firms as per their practices complying with the accounting standards |
| **Core Competencies** |
| **C Certification**   * Completed certification in NISM-Series-V-A (Mutual Fund Certification Examination) in July’17.   **Internship**  Title: Tomorrow’s India  Organization: Satin Credit care Pvt. Ltd.  Duration: 8 weeks  Description: Worked as a research associate for developing new web portal – Tomorrow’s One  Drafted the parameters for designing of web portal in terms of their revenue mode, marketing plans , wireframes designing and content of portal  **Academic Details**     * MBA in Finance from J.K Business School 2017 with 90% * BBA from St. Xavier’s College in 2015 with 75% * 12thfrom D.A.V Hehal in 2012 with 79% * 10thfrom Cambrian Public School in 2010with 80%     **IT Skills**   * Windows (7/10) * MS Office | |
| Personal Details  Date of Birth 12th December 1993 Languages Known: English, Hindi | |