

# Resume

**SUVVADA VIJAYA**

**Contact: 7095311414**

**Email: [Suvvadavijaya1996@gmail.com](mailto:Suvvadavijaya1996@gmail.com)**

---

## Objective:

To work with an organization, which provides a challenging environment where my educational and creative skills can be applied with a growth oriented organization of Repute.

## Educational Skills:

<b>Qualifications</b>	<b>Name of the institutions</b>	<b>Year of passing</b>	<b>Percentage</b>
<b>SSC</b>	<b>Government girls high school, Rajahmundry</b>	<b>2011</b>	<b>65%</b>
<b>Intermediate (M.E.C)</b>	<b>Sri chaitanya junior college, Rajahmundry</b>	<b>2013</b>	<b>70%</b>
<b>Degree (B.Com)</b>	<b>D.N.R. Degree college, Bhimavaram</b>	<b>2017</b>	<b>80%</b>

## Technical Skills:

- Diploma in computer applications
- M.S. Office
- Tally ERP9
- Lower grade typing
- Advanced Excel

**Strengths:**

- Can work effectively with a learn
- Hard working
- Can accumulate to the situations

**Personal Details:**

<b>Name</b>	:	Suvvada Vijaya
<b>Father's Name</b>	:	Suvvada Raju
<b>Date of Birth</b>	:	01-07-1996
<b>Nationality</b>	:	Indian
<b>Gender</b>	:	Female
<b>Marital Status</b>	:	Single
<b>Languages know</b>	:	Telugu, English
<b>Hobbies</b>	:	Listening Music, Cooking
<b>Address</b>	:	D/o. Suvvada Raju Kothapeta, Rajahmundry. East Godavari district

**Declaration:**

I hereby declare that all the information mentioned above is true to the best of my knowledge.

**Suvvada Vijaya**