



AMARNADH RANGAVAJHYALA

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D.no: 32-19-1714, Srinagar 7/5 lane,
Near Buddha statue,
Guntur-522002,
Andhra Pradesh,
8465823539.



Academic Qualification

- Cleared **CA-IPCC(Group-II)** with Roll Number-**364669** by securing **50%** in **May-2018**.
- Passed **B.Com(Gen)** in **2017** by securing **67%** from Sri Venkateswara degree college of Acharya Nagarjuna University.
- Cleared **CA-IPCC(Group-I)** with Roll Number-**469265** by securing **51.75%** in **November-2016**.
- Cleared **CA-CPT** by securing **56%** in **June-2014**.
- Passed **M.E.C** by securing **89.2%** in **Apr-2014** conducted by **Board of Intermediate Education, A.P.**
- Passed **Secondary School Certificate** by securing **Grade-8.0** in **May-2012** conducted by **Board of Secondary Education, A.P.**

Professional Experience

- Completed Article ship in **Madu K Reddy Associates** From **01st June 2017** to **31st May 2020**.
- Finalization of Tax Audit Reports along with all Annexures, Finalization of Accounts as Per Accounting Standards issued by ICAI, Preparation of Bank Reconciliation Statements, Computation of Taxable Income as per Normal & MAT Provisions, Filing of E-Tax Annual Return, TDS deduction, deposit & Correction, TDS Return Verification & Filing.
- E-Way Bill Preparation in GST. GST Registration, Levy, Return Verification & Filing.
- Human Resource Audit, Internal & Inspection Audit of various Educational Institutions.
- Well versed in **Financial Analysis & Strategic Planning**.
- Accounts & Balance sheet compilation of Various Companies, Proprietorship, Firms ..etc.,
- Conversant with **Bank Audit (Concurrent Audit)**..



Technical Qualifications

- ❖ Conversant with MS-Office, Tally, Tax-pro for TDS, HRMS For Human Resource Management, Winnman for GST & Internet application.
- ❖ Undergone 100 Hrs Compulsory Computer training conducted by ICAI.
- ❖ Application of Digital Signature using DSC.

Soft Skills

- Excellent Communication Skills both Oral & Written.
- Effective Time Management Skill.
- Curious to Share, Learn & Innovate.
- Hardworking, Dedicated & Sincere towards any task undertaken.

Personal Information

Date of Birth : 21st July, 1996
Language Known : English, Telugu& Hindi
Father's Name : Sree Rama murthy.R
Marital Status : Single
Hobbies : Playing outdoor games & Listening Music
Strength : Sound Grasping Ability, Positive Attitude & High Self Motivation Level, Ability to take Challenges and Initiatives

Declaration

I hereby confirm that the information furnished above is true to the best of my knowledge & belief.

Date: 16-06-2020

(AMARNADH RANGAVAJHYALA)

Place: Guntur