



Sudarshan Sadavarte

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Certification ID: 0019747992

PROFESSIONAL SYNOPSIS

- ❑ Certified SAP ECC 6.0 EHP 7 system MM Consultant from ATOS – SAP Authorized Training Center, Baner, Pune
- ❑ Bachelor of Engineering graduate with 3.11 years of experience in **SAP MM, Sourcing & Procurement, Supply Chain Management.**

ACADEMIC CREDENTIALS

B.E. in Mechanical Engineering – 63.27% <ul style="list-style-type: none">▪ MSS's College of Engineering, Jalna	2011-2015
Diploma in Mechanical Engineering - 67.62% <ul style="list-style-type: none">▪ Hi-Tech Polytechnic, Aurangabad	2006 - 2010
SSC – 65.86% <ul style="list-style-type: none">▪ Maharashtra Public School, Aurangabad	2006

SAP CERTIFICATION

SAP ERP Material Management, Version ECC 6.0 EHP 7
Atos India Pvt Ltd. Baner, Pune
(10th Dec 2018 – 4th Jan 2019)

Focus Areas:

- ❑ SAP Organisational Structure
- ❑ Master Data (relevant to MM)
- ❑ Procurement Process (Procure to Pay Process)
- ❑ Inventory management
- ❑ Material Requirement Planning
- ❑ Logistics Invoice Verification in Standard SAP
- ❑ Material Classification & Batch Management
- ❑ Enhancements in MM

Modules Covered:

- ❑ TSCM50 – Procurement I
- ❑ TSCM52 – Procurement II

Case Study:

Case study accompanies fundamentals for Solutions Consultant. The case study implementation is part of Full Time Training in 'SAP MM ECC 6.0 EHP 7 Systems' with Global Certification from SAP AG, Germany.

PROFESSIONAL EXPERIENCE**Voltas Ltd - Domestic Projects Group, Pune****Dec 17 – Till date****Role:** Materials Executive**Responsibilities:**

- ❑ As per the requirement from site engineer, process to get the BOM from internal requester & accordingly get the quote from suppliers.
- ❑ Based on the available quotes from the suppliers, process for negotiation & finalization of vendor.
- ❑ Post Commercial evaluation, to prepare the of PJS (Purchase Justification Sheet) to sought the necessary approval from vertical head and OM approval.
- ❑ Creation of PO (Purchase Order) with applicable GST in SAP.
- ❑ Co-Ordination with vendor for material delivery & ensure material will reach to site as per the agreed project timeline. also ensure the submission of Invoices for smooth billing process.
- ❑ Co-ordination with Finance for invoice processing & payment release.
- ❑ Well conversant with RFI/ RFP/ RFQ preparations and execution for Capex & Opex based spend.

Vendor Development:

- ❑ Meeting new people for procurement of material and develop relationship with supplier for business.
- ❑ Get documents from supplier for generation of vendor code and process for vertical approval for generation of vendor code.

Support to Vendor on Invoice Portal:

- ❑ Query resolution for various issues on vendor invoice portal.
- ❑ Follow up with vendor for documents submission for invoice booking.

Tata Communications Transformation Services Ltd, Mumbai**4th-Jan-2016 – 30th-Nov-17****Role:** Associate**Responsibilities:****Dark Fiber (DF) / Internet of Things (IOT):**

Get details of new commissioned sites from field team.

Preparation of SOW as per the requirement.

Renewal of SOW with change in requirement with time and vendor.

Preparation of indent as per SOW and process it for Vertical and DFM approval.

Creation of PR (Purchase requisition) as per state with plant location & plant code in SAP after approval.

Creation of PO (Purchase order) with GST as per Vendor code maintained in SAP.

Co-ordination with vendor for submission compliance documents for smooth process of invoice processing.

Co-ordinate with compliance team for compliance clearance once all the documents submitted.

Co-ordination with field team for any fiber given or taken on lease from any another vendor.

Billing and Payment:

Validation and Certification of invoices received from vendor.

Processing invoices for Vertical approval.

Creation of SRN (Service receipt note)/GRN (Goods receipt note) in SAP.

Follow up with field teams/vendors for sending Invoices to Accounts payable team with SRN to release the payment, also follow up with AP team for timely release of payments.

Expenditure Tracking:

Tracking of expenditure on monthly basis.

Present expenditure tracker to the higher Management and Finance Team.

Renewal of PO after expiration.

Co-ordination and Follow-up:

Co-ordination with vendors for payment related queries.

Vendor Invoice Management (VIM):

Log in to user and check invoice status in the VIM of respective user.

Resolve problems related to invoice disputes, invoice submitted without PO, insufficient approvals, cost center errors, duplicates and discrepancies in quantity, price or date.

Co-ordinate with the Accounts team for resolution of problems.

IT SKILLS

- SAP ERP – Material Management, Version ECC 6.0 EHP 7 Systems
- Well versed with Microsoft Windows and Internet Applications
- Well versed with MS office (Word, Excel. Power point)

AWARDS/ ACHIEVEMENT

- High-5 Award winner as efficient performer in Voltas Ltd dated 30-Aug-18.

PERSONAL INFORMATION

Date of Birth: 9th-May-1991

Marital Status: Single

Language: English, Marathi and Hindi

Father's Name: Mr. Shankar Sadavarte

Mother's Name: Mrs. Meera Sadavarte

Local Address: C/o Raut Lala Bhagwan, Plot No 20, SR 71, Kirti Nagar, Navi Sangavi,
Pune - 411061

Permanent Address: SUDARSHAN, House no. 635, Arunodaya Colony, N-5, CIDCO, Aurangabad -
431003 (Maharashtra)

Passport No : R9243275



CERTIFICATE

SAP Global Certification

We hereby confirm that

SUDARSHAN SHANKAR SADAVARTE

is certified as

C_TSCM52_67 Application Associate - Procurement with SAP ERP 6.0 EHP7

Certified on: 26.02.2019

Walldorf, 01.03.2019

A handwritten signature in black ink, appearing to read 'M. Kleinemeier'.

Michael Kleinemeier

Member of the Executive Board
Digital Business Services

