



Mobile:-  
+91 9606671989

E-mail  
shabberhassain9@gmail.com

# MOHAMMIED HASSIAN S.M

<b>Objective</b>	I wish to work in an organization, which have conductive environment for learning and growth. I aspire to apply the knowledge and skills acquired in an academic career for the fulfillment of an organization to do work to the best of my ability.											
<b>Summary of qualifications</b>												
<b>Education</b>	f											
	<table border="1"><thead><tr><th>Course</th><th>Institution/University</th><th>Year</th></tr></thead><tbody><tr><td>MBA( Logistic and Advertising)</td><td>Baytown University(USA,Online)</td><td>2015</td></tr><tr><td>Bachelor of Computers (B.C.A)</td><td>Mangalore University</td><td>2009</td></tr></tbody></table>	Course	Institution/University	Year	MBA( Logistic and Advertising)	Baytown University(USA,Online)	2015	Bachelor of Computers (B.C.A)	Mangalore University	2009		
Course	Institution/University	Year										
MBA( Logistic and Advertising)	Baytown University(USA,Online)	2015										
Bachelor of Computers (B.C.A)	Mangalore University	2009										
<b>Software Proficiency</b>	<ul style="list-style-type: none"><li>Working knowledge of Operating systems like Windows NT, Win 2000.</li><li>Application Software: MS-Office, Java, Java-Script, VB, SQL and E-Commerce.</li></ul>											
<b>Additional Qualifications</b>	<ul style="list-style-type: none"><li>Completed IELTS - Exam with overall band score of (6/9) (Listening - 5.5, reading 6.5, writing 6.0, speaking 6.5 ).</li></ul>											
<b>Accreditations</b>	<ul style="list-style-type: none"><li>Placed 2<sup>nd</sup> in a collage dance fest in theoretic performance.</li><li>Got 3<sup>rd</sup> price in solo dance in Talents and Annual day in my collage.</li></ul>											

<b>Community activities</b>	<ul style="list-style-type: none"> <li>▪ Campaign with an NGO SOS (social society).</li> </ul>
<b>Project Attended</b>	<ul style="list-style-type: none"> <li>• I done my project in world wild life in my pu(joc) using HTML language a website about the entire history of world wild life.</li> <li>• I done my project in private network VPN (virtual private network) in my graduation. using Java and J2ee language an interaction between client and server.</li> </ul>
<b>Strengths</b>	<ul style="list-style-type: none"> <li>• Capability of executing challenging assignments with right blend of intelligence, diligence and patience.</li> <li>• Positive attitude and enthusiastic.</li> <li>• Good communication and interpersonal skills.</li> <li>• Proper planning and team work.</li> </ul>
<b>Work experience</b>	<ul style="list-style-type: none"> <li>➤ Currently running a buisness in <b>India</b> construction company as <b>Partner</b> of <b>Baithar Builders &amp; Developers</b> and into <b>Paying Guest</b> Buisness.</li> <li>➤ Website: <a href="http://www.baithargroups.com">www.baithargroups.com</a></li> <li>➤ Worked with <b>KINDI GROUP</b> (Pharmacy Company) <b>Kuwait</b> as a <b>Administrator Cum Inventory Controller</b> from April 2018 to March 2019.</li> </ul> <p><b><u>JOB RESPONSIBILITY</u></b></p> <ul style="list-style-type: none"> <li>• Preparing all related documents for purchasing Medicine and Cosmetics.</li> <li>• Stock entry and Processing .</li> <li>• Conducting Inventory for Pharmacies.</li> <li>• Training pharmacists and medical representative for sales and Marketing .</li> <li>• Supporting accounts team with invoices and pricing.</li> <li>• Updating all kind of database in system.</li> </ul> <ul style="list-style-type: none"> <li>➤ Worked with <b>ENASCO</b> General Trading and Contracting company in <b>Kuwait</b> as <b>Project Administrator</b> from August 2016 to January 2018.</li> </ul> <p><b><u>JOB RESPONSIBILITY</u></b></p> <ul style="list-style-type: none"> <li>• As a project administrator main responsible of handling several projects for KNPCC and KOC clients.</li> <li>• Preparing all related documents for projects.</li> <li>• Recruiting and training employees for related projects.</li> <li>• Preparing Invoices and timesheets for related projects.</li> <li>• Providing required manpower for clients like <b>BGP,SLB,NSH,KAEFER,SINOPEC KUKJE, GS &amp; EC</b> etc.</li> <li>• Maintaining client relationship and full filling their requirements.</li> <li>• Our list of Manpower such as Heavy Driver, Light Driver, Scaffolder, Rigger, Rubber Boat Driver, AC Technician , Skilled and Unskilled Labor, Spray and Brush Painters, Carpenter and Steel Fixer etc.</li> </ul>

- Worked with **LTS INTERNATIONAL** in Kuwait as Sr. **Operation Coordinator** from October 2015 to September 2016.

#### **JOB RESPONSIBILITY**

- Preparing documentation in order to clear the shipments(Air, Sea, Land ).
- Coordinating with custom brokers.
- Custom duty preparation.
- Coordinating with team and training if required.
- Managing drivers for the delivery of shipments.
- Inventory control.
- Email conversation between clients and vendor regarding shipment status.

- Worked with **Postaplus** in Kuwait as an **Operation Assistant** Since September 2014 to October 2015.

#### **JOB RESPONSIBILITY**

- Controlling MYBOX team and process.
  - Coordinating with Air clearance team.
  - Coordinating with operation team .
  - Preparing shipments and invoicing.
  - Stock control and warehouse management.
  - Managing warehouse team and Couriers for shipment delivery.
- Worked with **Musketeers** an APPCO Group a leading Marketing company as a Corporate Trainer for 1 and Half years (3<sup>rd</sup> November, 2011 to 5<sup>th</sup> April, 2013).

#### **JOB RESPONSIBILITY**

- Responsible for direct sales in all the approaches(i.e. Corporate,B2B,B2C,events etc)
  - Involved in donor acquisition and fund raising for NGO(Help Age India & SOS)
  - Building team by recruitment/induction and retention.
  - Responsible for grooming and on job training/ skill set enhancement of this team.
- Primary level of involvement in Business Development activities clients.
- Worked with **Black & White** (creations PVT, LTD) as a BDM (Business development Manager) for 2 years (5<sup>th</sup> august, 2009 to 8<sup>th</sup> September 2011).

#### **JOB RESPONSIBILITY**

- In charge for sales and marketing.

	<ul style="list-style-type: none"> <li>• Creating new customer and servicing the existing customers.</li> <li>• Achieving sales target assigned by superior.</li> <li>• Responsible for supply chain and receivables.</li> <li>• Building team by recruitment/induction and retention.</li> </ul>
<b>Languages</b>	<ul style="list-style-type: none"> <li>▪ To Speak: English, Hindi, Kannada, and Malayalam &amp; Tamil.</li> <li>▪ To Read and Write: English, Arabic, Hindi and Kannada.</li> </ul>
<b>Hobbies</b>	<ul style="list-style-type: none"> <li>• Dancing and listening to motivational speakers.</li> </ul>

<b>PERSONAL DETAILS</b>	
<b>Date Of Birth</b>	28-02-1989
<b>Sex</b>	Male
<b>Religion</b>	Muslim
<b>Nationality</b>	Indian
<b>Martial Status</b>	Married
<b>Visa Status</b>	

## DECLARATION

I confirm that the information provided by me is true to the best of my knowledge and belief.

Place: Bangalore(**INDIA**)

Date:

MOHAMMED HASSIAN S.M