**RESUME**

AVINASH ANANT MESTRY.

NavanathChawl, no. 07,

Maharashtra Nagar,

Mankhurd , Mumbai.

Pin Code – 400 088.

Mob. No. :- 7709155010

Email Id:- [avimestry21@gmail.com](mailto:avimestry21@gmail.com)

**Personal Attribute:-**

Ability to handle pressure and deadline & believe in teamwork and time management.To work in a challenging environment to utilize my skills and abilities to achieve greater results and move upward in my career. After all seeking to achieve the objective and mission of my firm. Seeking a challenging position in a professional organization offering an opportunity for growth where I could use my knowledge & experience to add value to the work performance of the organization.

**Academic Qualification:-**

* completed "H.S.C" from kankavli College kankavli in Feb, 2013 with 42.67%.
* completed "S.S.C" from Childrans ads SocietyMadhyamicVidyalaya, Mankhurd in Mar, 2011 with43.40%.

**Qualification:-**

* Complete knowledge of Computer (MS-CIT = 81%)
* MS office Application, MS Word,ms pwoerpoint,lookup,vlookup,Income Tax, Vlookup cal ,Discount Calculation,countif,sumif,advancefilter,ifstatement,trim,concatenate,lowerupper,proper,Pivot Table Data ,Goal Seek,And Internet Explorer.
* Ability to learn new computer applications quickly & independently.

**WORK EXPERIENCE:-**

* Mis executive at siyaram silk mils LTD

Job profile:-

Allocation working, wearhouse closing working, dispatch details, Daly sales report, target vs achievement report, sellthru report, store cut size & full size data working,

Warehouse & area sales manager coordination, SAP software working.

* Merchandising & mis executive in R brand lifestyle Pvt ltd. Currently working

Job profile:-

Allocation working , wearhouse closing working , dispatch details , weekly sales report , yearly sales report , target vs achievement report , sellthru report , yearly & monthly performance report , current year & last year growth sales report.

* MIS executive in Creative Lifestyles Pvt. Ltd. 10 month working.

Job Profile:-

Allocation, sales order & delivery order generation & 150 store MIS report update for reporting maneger. 7 format working Brand factory, Reliance, Pantaloon, Chunmoon, EBO, Frenchisee, standard max. daily traking details, dispatch report, sales report, closing report updating .

* Purchase officer and MIS executive in Aditya Birla Retail Ltd. 3 Year

7 month working

Job Profile:-

Purchase order generation, Navision & Oracle 2 system working

Excel work (Lookup, vlookup ,Pivot Table Data, Discount Calculation,countif,sumif,advancefilter,ifstatement,trim,concatenate,lowerupper,proper,PivotTableData,GoalSeek,ms outlook)

* Jr. Executive Branch Operationin Citrus chq. Inns Co. Ltd 6 month Experience.

Job Profile:

Collecting Cash and update details in Company software,

Filing Document sand Maintain detail,

Reporting to Branch manager.

**Personal Details:-**

* Father's Name : Anant Jivaji Mestry.
* Date of Birth    : 12th March. 1995.
* Gender : Male.
* Marital Status : Single.
* Nationality   : Indian.
* Language known : English, Hindi and Marathi.

I hereby declare that the information furnished above is true to the best of my knowledge and belief.

AVINASH ANANT MESTRY

Place: Mumbai.

Date  :