

# RAJESH KUMAR

H NO 99 A, NEW RASILA NAGAR, BASTIDANISHMANDA, Jalandhar, Punjab, 144002, India |  
(M) +91 9878452480 , rkbadyal@gmail.com

## Professional Summary

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Assistant System Manager with over 10<sup>th</sup> Years of successful experience in Management skill & Computer skill. Recognized consistently for performance excellence and contributions to success in Punjab Govt. Revenue Department.

## Skills

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- Office System Management
- Computer System Knowledge
- Project manager supervision
- System installation
- System information
- Computer System efficiency

## Experience

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ASSISTANT SYSTEM MANAGER 03/2010 to Current

PUNJAB LAND RECORDS SOCIETY – Jalandhar, Punjab, India

Managed the Computerized Land Records of Punjab Govt. Revenue Department.

## Education

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- BSC – IT : Computer Hardware & Software Sep - 2004  
Punjab Technical University – Jalandhar, Punjab, India  
Learn Programs: O.S & MIS
- Post Graduate Diploma in Computer Application : Sep - 2007  
Punjab Technical University – Jalandhar, Punjab, India
- MSC – IT : Computer Hardware & Software Sep - 2008  
Punjab Technical University – Jalandhar, Punjab, India
- Master in Computer Application (MCA) : Sep - 2009  
Punjab Technical University – Jalandhar, Punjab, India  
Learning Programming Language like VB.net, Java, .net etc.