

## Prachi Phand (BCA.)

A/24 "shivshakti" vidyuut nagar Society Lane No : 5 Koregaon park  
Pune : 411001

Mobile: +91 9552587839; Email-ID: phand.prachi2018@gmail.com

---

Having around 7 + years of rich and professional experience in operation.  
Coordination between sales Team ,partner and vendore.

### Current Responsibilities :

- Experienced of ERP in SAP and in JBA
- Coordinate and facilitates sales activities.
- Handling enquiries.
- Responsible for all backend activities connected with sales.
- Coordinate with Channel Partner and Internal Team to execute the operations.
- Follow up with channel partners for the payments.
- Making various reports, to track the order records, and stock reports.
- To give regular updates to channel partner on their queries.

### *Professional Competence*

Coordinate and facilitate sales activity; handling enquires; maintaining database of customers and dealers; market deployment. Responsible for all back end activities for connected with sales for Pune ,Nagpur,Indore,Bhopal,Raipur,Goa,Nasik.

This will include price points and invoice generation; I work along with Area sales manager / Purchase executive / sales executive in all areas.

Increasing dealer network; dealer management increasing market share. "

### *Other Activities*

Other than official work involve in Taking refreshment games and activities for office employees.

### *Career Profile and Experience*

**Company:** - Redington India limited Pune

**Period:** - From 25 Sept 2011 till 2013.

Worked as marketing coordinator. ( Operations, )

---



**Company: - Redington India limited Pune**

**Period: - From 15<sup>th</sup> May 2014 till date.**

Worked as marketing coordinator. ( Operations, )

### *Education & Personal Details*

1. Operation system - Windows XP, Windows7.
2. Microsoft office – Word, Excel, Power Point.

Name of Exam	Name of college/ University	Year of passing	Marks in %
B.C.A	Pune University	May 2010	60%
H.S.C	Maharashtra Board	Mar 2007	66.0%
S.S.C	Maharashtra Board	Mar 2005	63.00%

Name : Prachi Rishikes Phand

DOB : 24th April 1990

Gender : Female

Marital Status : Married

Nationality : Indian

Languages known : English, Hindi & Marathi

#### **DECLARATION:-**

I HERE BY DECLARE THAT THE INFORMATION GIVEN ABOVE IS BEST OF MY KNOWLEDGE & I SHALL SUBMIT THE RELEVANT DOCUMENT WHEN & WHERE REQUIRED.



Place:

Date:



Edit with WPS Office