

Curriculum Vitae

DHEERENDRA SINGH

Mobile: 8130705508

E-Mail: kuntal.dheerendra@gmail.com

OBJECTIVE:

To excel in whatever I do and leave a success re-mark of my steps everywhere using the acquired knowledge and bringing a congruency between professionalism and commitment towards the organization. My career objective also includes acquiring a position in an industry with major responsibilities that will effectively utilize my financial analysis, communication and leadership skills.

WORK EXPERIENCE

1. Canon India Pvt Ltd

Department– Enterprise Sales

Experience: February 2019 to Till Now

Designation: Account Manager.

Company Description: Canon India is Market Leader in Colour Business Imaging Solutions.

2. OLX India Pvt. Ltd.

Department: Sales

Experience: January 2018 to January 2019

Designation: Senior Account Manager.

Company Description: Olx is number one platform where India Hires buys and sells locally.

3. Just Dial Ltd.

Department: Sales and Marketing

Experience: November 2016 to December 2018

Designation: Sr. Certified Internet Consultant

Company Description: Just dial's search service bridges the gap between the users and businesses by helping users find relevant providers of products and services quickly, while helping businesses listed in Justdial's database to market their offerings.

Roles & Responsibilities:

- ☑ Reach out to different business establishments in various fields and offer them just dial customized Services.
- ☑ Create awareness and interest for just dial by using social media and other sources
- ☑ Preparing presentation for clients considering their best interest.

- ☑ Act as a subject matter expert and providing guidance to team members in dealing with customers of different segments.
- ☑ Provide best services to existing clients.
- ☑ Good marketing and organizational skills with a particular focus on accuracy and attention to details.

4. Ultra Technologies Pvt. Ltd.

Designation: Sr. Sales and Service Engineer.

Tenure: July 2012 to Sept. 2016.

Company Description: Ultra Technologies Pvt. Ltd. Provides solutions to professionals in the field of structural Earth sciences, geotechnical engineering, material testing and quality control testing.

Roles & Responsibilities:

- ☑ Regular meet with Government clients/companies like IIT's, NIT's, CSIR Labs, PWD's, CPWD's, NHAI, etc.
- ☑ Providing knowledge, demonstrations and training of different kinds of quality testing equipments to clients IIT's, NIT's, CSIR Labs, PWD's, CPWD's as well as sales & service team.
- ☑ Explore new business opportunities.
- ☑ Doing tender marketing.
- ☑ Doing complete tender documentation.
- ☑ Solving commercial issues with private clients.
- ☑ Generate business in private sector.

EDUCATIONAL QUALIFICATIONS

<u>Course</u>	<u>Year of Passing</u>	<u>Board/University</u>	<u>Percentage(%)</u>
B-Tech	2012	Rajasthan Technical University	62
XII	2008	Rajasthan Board	59
X	2005	Rajasthan Board	79.33

HOBBIES & INTERESTS

- ☑ Playing and watching cricket
- ☑ Internet Surfing
- ☑ Travelling

New Delhi-110076

PERSONAL DETAILS

Date of Birth : 4th November, 1991
Present Address : L-318, SaritaVihar, NewDelhi-110076
Father's Name : Mr. B.S. Kuntal
Languages Known : English and Hindi
Nationality : Indian
Religion : Hindu

I hereby declare that information provided above is true to the best of my knowledge.

DATE: 24th DEC. 2019

PLACE: New Delhi (India)

NAME: Dheerendra Singh