**Ganesh Babu R**

**E-mail Id** - ganeshbabu089@gmail.com

**Mobile** – 9560072815

**Career Objective**

 Seeking a position to utilize my skills and abilities in the communities that offers professional growth while being resourceful, innovative and flexible.

**Academic Profile**

* B.C.A., in P.G.P College of Arts & Science, Periyar University, from 2008 to 2011 with 62%.
* H.S.C in E.D. Thomas Memorial Hr. Sec. School, State Board, in 2008 with 54.91%.
* S.S.L.C in E.D. Thomas Memorial Hr. Sec. School, State Board, in 2006 with 52.4%.

**Professional Experience**

**Executive - CMA CGM Shipping India Pvt ltd 31- May-2012 to 13-Sep-2013**

* + Preparing Bill of Lading documentation by using LARA platform with citrix.
	+ Preparing partner code for new customer.
	+ Indexing and analysis documentation.
	+ Preparing Query escalation.
* Analysis documentation relevant certificates.
* Auditing the Bill of Lading.

**Associate - HCL Technologies 08- Oct-2014 to 20-Aug-2015**

* Helping Customers to Setup (BT) Broadband.
* Deploy and configuring PCs, Workstations and Laptops Gadgets.
* Provided functional and technical support, troubleshooting.
* Documentation for our website on an as-needed basis.
* Solving BT ID & EMAIL issues.
* Outlook configurations and support.

 **Sr Practitioner - Concentrix Daksh Services Pvt Ltd 25- Oct-2016 to 06-Jan-2018**

* Activating/Setup (Virgin Media) Broadband.
* Provided functional and technical support, troubleshooting.
* Solving VM ID& EMAIL issues.
* Outlook configurations and support.

**Associate – Altisource Business Solutions Pvt Ltd 26-April-2019 to 30-March-2020**

* Once the offers are accepted by the seller preparing the contract and communicate with the buyers and their agent in order to get the signed contract.
* Get the seller signed contract back from the seller and assign it to all the stakeholders like Buyer’s agent, listing agent, closing office, Title Company etc.
* Interacting with the stakeholders in timely manner to get the asset closed at the earliest.
* Interacting with internal teams like Curative team, HOA team, PPI team, Deed review team, HUD team in order to get the issues resolved related to the transactions

**Professional Skill Set**

* MS-Office
* Operating System
* Knowledge of Computer Hardware
* Java

**Hobbies**

* Reading books regarding fitness
* Listening to Songs and watching videos
* Playing Guitar

**Personal Details**

Father’s Name -Ramasamy

Date of Birth -8th Oct 1989

Gender -Male

Marital Status -Single

Linguistics **-**English, Hindi.

**Declaration**

I hereby declare that the information and facts stated above are true and correct to the best of my knowledge and belief.

Place: Signature

Date: (Ganesh Babu)