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| **ANURADHA KUMAR SHINDE** |
| **Flat-No-A-104 River view Appartment, NDA Road, Shivne,****Pune- 411023** |

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| **Contact** |
| **Mobile: +91-8805466201****Email :** **anuradhakumarshinde28@gmail.com** |

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| **Objective** |
| To become a successful professional in the field of commerce by contributing to the best of my abilities & efforts while working with experienced & best talented people in an organization. |

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|  | **Experience:** |
|  Working as Accountant at Abiel Landmarks Pvt.Ltd ,office no C-1.Rahi Regency, Nr.Navale Hospital  Opp Shahu Bank, Narhe, Sinhagad Road,Pune 41101 [Dec 19 to till date]* Working as an Accountant at P. R. Rathi & Associates, office A-2, First floor Dahiwal Building, Hingne Khurd, Pune, 411051 .

[3 Years]* Working as an Accountant At Gote Bhilare Associates, Dhayari

[3 Month] |

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| **Professional Summary** |
| * Hands on experience in Tally ERP 9, MS-Office.
* Experience in GST taxation.
* Responsible, Creative, Result-oriented professional.
* Can work independently and effectively, lead or build strong working relationships with team members to meet goals.
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| **Educational Qualification** |
| * Bachelor of Commerce from Sadhana Vidyalay,Hadapsar, Pune.

– **From Pune University.*** Higher Secondary (XII) from Camp Education Society.Camp,Pune.
* High School (X) from Ghorapadi Village High School,Pune.
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| **Extra-Curricular Activities** |
| * MS-CIT course
* TAlly ERP 9
* DOA- Diploma In Office Atomation
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| **ACHIEVEMENTS:** |
| * Got Excellent Rating in work.
* Got skills to handle decisions making situations.
* Got experience in Business Analysis process.
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|  **Personal Details Name:** | Anuradha Kumar Shinde. |
| **Date of Birth:** | 28 March 1990 |
| **Languages:** | English, Marathi, Hindi |
| **Marital Status:** | Married |

**DECLARATION:** I hereby declare that all the information mentioned above is true from my best knowledge.

Date:

Yours Sincerely Anuradha Shinde