

Curriculum vitae

"Sai Villa" 626/627,
Dilip Co-Op Society,
Rajan-Nagar Abrama,
Valsad (Gujarat) - Pincod-396 001
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Virendra P.Prajapati

• Objective

Constructively utilize the opportunities to enhance my skills in the field of my core Competency & experience which can help me, meet challenges. At the same time learn new and use emerging technology with fulfilling mutual requirements

• Summary

- Administrating & maintaining Printers
- Installation & Configuration Outlook & Office
- All types of Printer Installation & Troubleshooting
- All Types of Laptop repairing & Trouble Shooting
- Asset management of PC & Printers
- Installation & Trouble Shooting Operating System like XP, Win7 & Win8, Win 8.1, Win 10.
- All Type of PC Assembling
- Network: Switch & Router configuration, Troubleshooting Fiber Connectivity
- Handling IP Camera For Hikvision PTZ
- Network: LAN Connection Troubleshooting, New LAN Connection, CrimpingRJ45, Punching I/O etc....

• Experience

- Worked in Sai InfoTech Valsad As Hardware & Network Engineer.
(From 4st June 2011 to 30thJan 2014)
- Working in Vardhaman Technology Pvt Ltd Daman as Hardware Engineer. (From 1st Feb 2014 to 30thMay 2015)

- Work in 1 Year Dhanvi internet solution (ISP)
- Working in Advance computer in hardware engineer in 9 month.
- Working In Reliance Jio info come PVT LTD 2 Year .
- Currently Working HP TVSE vapi (Carryzone)

Current Job Profile:

- Handling LAN Connectivity & Troubleshooting LAN related problem within entire plant and remote location.
- Manage Asset Tagging of PC & LAN Point Connection.
- New PC & Laptop OS Installation like Win XP, Win7, Win8, Win7 & Win8, Win 8.1, Win 10.
- Manage & Troubleshoot Hardware related problem like Motherboard, Processor, RAM, SMPS.
- Configuration Mail id and Troubleshooting mail related issue.
- Maintain all location Desktop, Laptop, Printer Inventory.
- Manage and Troubleshooting Fiber Network Ring Topology.
- Installation and Configure Hikvision IP Camera.
- Basic Knowledge of Red Hat Linux.
- Configure and Maintain Backup Server Room.
- Arranged and setup V.C (Video Conference) Call.

Academic Qualification

Course	Name of the University	Year	Percentage
Hardware & Network Engineer	Futuretek Technical Education Valsad	Oct-2011-2012	71.43 %
H.S.C	Gujarat Secondary and Higher Secondary Education Board (GSHEB)	March - 2012	54.33 %
S.S.C	GSEB	March - 2010	50.63 %
Tally ERP 9	I-Tech Computer Class	March -2017	-
B.com	Sun Rise University Alwar	May-2016	65.1%

• Personal Skills

Communication

- Good communication skills developed through education & self-practice.
- Team Working
- Work experience in a range of environments has enabled me to work effectively with a diverse range of people. Excellent at keeping the group focused on the task & ensuring that work is completed on time.

Organization Skills

- Good organization skills, including ability to coordinate, prioritize & manage multiple activities. Result Oriented
- Demonstrated ability to work effectively with a results-oriented focus & highly disciplined approach to meeting objectives.

Personal Information:

Date of Birth : 24th June 1992 Age : 24
Marital Status : Married Sex : Male
Birth Place : Valsad (Gujarat) Nationality : Indian
Languages Known : Gujarati, Hindi, and English
Strength : Great in Communication, Flexible with IT Technologies, Positive Attitude, and Team approach.

Declaration:

I do here by confirm that the information given in this form is true to the best of my knowledge and belief.

(Virendra Prajapati)