

**POONAM RAWAT**

BLOCK-Y, HOUSE NO.-234B,

SECTOR 12, NOIDA -201301

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**ELEMENTARY SCHOOL TEACHER**

Dedicated and student- focused teaching professional who is committed to providing a well balanced, supportive, and engaging learning environment for all students. Aptitude to remain flexible, ensuring that every child’s learning style and abilities are addressed. Hardworking and trusted educator who strives to collaborate with all members of the school community to meet the needs of students and promote the philosophy of the school. Experienced Elementary School Teaching Professional with a strong dedication to the total development of children.

***Areas of Teaching Proficiency Include:***

*Inquiry-based learning~ Technology Integration ~ Age-appropriate lesson planning~ Student centered learning ~ Creative learning strategies~ Positive reinforcement~ Creative imagination stimulation~ Student Motivation ~ Classroom Management ~ Interpersonal skills*



# TEACHING EXPERIENCE

• Recently working in Vasundhara Public School as a mother teacher of 2nd class.

• 2 years of teaching experience in Anglo Indian Public School since April 2016 to 31st

March 2018.

**PROFILE**

* Responsible for handling a class of 20 students of age group 4-6 years.
* Teaching them basics like shape, color, counting etc.
* Teaching about basics of regular life eating, talking, and behavior.
* Conducting small games & group activities in the class.
* Responsible for their physical and mental development.
* Coordinating with the parents and updating about their child’s development and performance.
* Maintaining the complete records of students.
  + Teaching them about natural things, names of animals, flowers, fruits and vegetables.
  + Conducting small tests monthly for checking their development and grasping status.
    - Monitoring Attendance.
    - Preparation of progress charts.
    - Managing the fun classes and Sports hours.
    - Inculcating values and manners.
    - Taking Parent-teacher meetings to report the growth and progress of children.
    - Prepare lesson plans and methods of assessment.
    - Inspiring the students to learn the new things and by doing so shaping their future according to their interest.
    - Arranging meetings with parents and discussing the development of the children.
    - Teaching the basic skills of language and math i.e. phonics figures and awareness of science and nature.
    - Teaching the children the fundamental skill of math and language through the various methods of teaching i.e. storytelling, educational games etc.
    - Developing the various aspects of children i.e. physical, emotional, mental, and social by allowing them to learn them according to their creativity.
    - Organizing the students in the group so they can interact with each other and by doing so they can develop their personality.
    - Interacting with each student and helping him/her to solve their problems.
    - Providing them the free and healthy atmosphere, so that they can develop themselves.
      * Liaising with the parents in order to convey them the progress of their child.

**EDUCATION & CREDENTIALS**

• M. A. in Political Science from IGNOU.

• B.A. Programme completed from JESUS AND MARY COLLEGE (N.C.W.E.B) in DELHI

UNIVERSITY.

• 12th Passed from C.B.S.E Board NEW DELHI in 2011.

• 10thPassed from C.B.S.E Board NEW DELHI in 2009.

**ADDITIONAL QUALIFICATIONS**

*•* Passed Central Teacher Eligibility Test (C.T.E.T) three tmes in 2014 and 2016.

*•* Two year teacher training course(E.T.E) from DIET under SCERT in 2012-2014.

*•* One year computer diploma in Information Technology from L.B.S.T.I

**CERTIFICATIONS AND AWARDS**

**•** Got a position of House In charge in my school during the session 2017-2018.

**•** First position holder in my school House Work during the session 2016 -2017.

**•** Second position holder in B.A second year from Jesus and Mary College in Delhi

University.

**•** First position holder in B.A first year from Jesus and Mary College in Delhi University.

**PERSONAL SKILLS**

* Punctuality.
* Energetic.
* Team worker.
* Adaptability.

**PERSONAL PROFILE**

* Father’s Name :- Sh. RAJENDRA SINGH RAWAT
* Date of birth :- 10th August 1994
* Nationality :- Indian
* Languages known :- Hindi, English
* Marital Status:- Married
* Religion :- Hindu
* Sex :- Female

Date :

Place:

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