

RESHU CHAUDHARY



<https://www.linkedin.com/in/reshu-chaudhary>

+91-9636756094

reshuinagra@gmail.com/ dgmp22035@iiml.ac.in

EXECUTIVE SUMMARY

Result oriented and dynamic **ex Indian Air Force Logistics Officer** with an aptitude for building key relationships in **Operations, Airport and Airside Management, Training, Development and General Administration**. Expertise of 12 years in the domain of Managing the **Supply Chain, Project Management, Risk Mitigation, Transportation, Warehousing of Inventories**.

CORE COMPETENCIES

- ❖ Logistics & Supply Chain Management
- ❖ Operations Management
- ❖ Project Management
- ❖ Strategic Planning
- ❖ General Administration
- ❖ Team Building & Stakeholder Management
- ❖ Leadership & Human Resource Management
- ❖ Analytical Thinking & Decision Making

EDUCATIONAL QUALIFICATIONS

- ❖ Business Management Course (Full time, Residential), Indian Institute of Management (IIM) Lucknow (Pursuing).
- ❖ Master of Business Administration - Aviation, (University of Petroleum and Energy Studies, Dehradun in Jun 2021).
- ❖ Professional Diploma in Public Procurement (IIMM, Mumbai in association with World Bank in Jun 2020).
- ❖ Graduate Diploma in Material Management (IIMM, Mumbai in Jan 2019).
- ❖ B.Sc (Hons.) Chemistry, (Dayalbagh Educational Institute, Deemed University, Agra in Jun 2008).

TRAINING & CERTIFICATIONS

- ❖ Lean Six Sigma Green Belt Certification, KPMG India (2021)
- ❖ Leadership & Behavioral Sciences Course, Centre for Leadership & Behavioral Sciences, Indian Air Force in 2018
- ❖ Basic & Advance Administrative Staff Course, Administrative Staff College, Indian Air Force in 2014 & 2015

WORK EXPERIENCE

INDIAN AIR FORCE (June 2010 – June 2021)

SENIOR LOGISTICS AND PROCUREMENT MANAGER

- ❖ **Formulated and executed, short and long-term contracts** for aircraft, missile, vehicle, radar, IT, communication spares and services with various indigenous, foreign vendors and PSUs.
- ❖ Charted a contract department in IAF, developing frameworks, documentation, and procedures for procurement worth Rs 50 Cr annually and **successfully transitioned to e-Procurement and Government E-Marketplace (GeM) Portal**.
- ❖ Channelized overall **management of Procurement Process, Cost Reduction, Contract Negotiation, Deliveries Management, Vendor Relations and Vendor development** at various Air Force Units.
- ❖ Redesigned the procurement procedure of an Airbase by setting up routine chain of **supplies of ration, medical, hygiene stores and fuel products especially during COVID-19 peak era** through revised timelines, planning of requirements, inventory analysis and procurement decisions.
- ❖ Instituted strict **quality control of the products/ services** procured and ensured **prompt after sales service/ post contract management** including **timely payments to suppliers**.
- ❖ Spearheaded and transformed entire Supply Chain encompassing benchmarking, **procurement through tendering and contracting worth several Crores of Rupees annually, warehousing approx 4,000 tonnes of stores, ensuring unimpeded distribution to nearly 300 IAF bases** spread across the nation using the best mode and in a

timebound manner.

- ❖ Outperformed in Supply Chain and Procurement at operationally intensive Air Force Stations **ensuring savings of Lakhs of rupees of the Government exchequer per year.**
- ❖ Carried out **periodical reviews of Inventories, Statistical forecasting, planning, scheduling, budgeting and procurement by data analysis based on** periodic reports and returns, **ensuring operational readiness of the airbase.**
- ❖ Ensured timely projection of funds, procurement of equipment and spares, processing user requirements with respect to MAFI project.

PROJECT AND OPERATIONS MANAGEMENT

- ❖ Pioneered in making resources available for **successful operations of a Station involving Flying, Missile, Radar Squadrons, Mechanical Transport, Signal, Communication** and Information Technology units.
- ❖ **Implemented Government e-Marketplace (GeM) procurement** - sourcing by collaborating with allied government agencies and trained several in house teams to implement the processes as per Government guidelines to ensure global tendering including e-sourcing and also to minimize the manual labor and reduce human interference.
- ❖ Directed project teams in **setting up of new infrastructure for fresh inductions** and infrastructures in IAF.
- ❖ Undertook **data cleansing of 30,000 lines of items in Integrated Materials Management Online System**, the Enterprise Resource Planning platform of Indian Air Force to enhance visibility of critical supplies and enable data driven strategic modelling and decision making.
- ❖ Coordinated meetings between IAF personnel and Foreign stakeholders as part of Fleet Management Group of aircraft, systems and commodities.
- ❖ Played a significant role for **liaising between civil administration, other IAF bases and Headquarters** during various military exercises.
- ❖ **Supervisory role in runway resurfacing work on MAFI installed runway** which involved correct installation of runway lights during resurfacing work.
- ❖ As Officer-in-charge of quality circle team for process improvement, was responsible for **audit and quality control of equipment functionality to ensure safe operations.**
- ❖ Controlled and coordinated **recovery of aircraft during simulated exercises**, preventing damage to aircraft and equipment.
- ❖ As in-charge of Ground Operations Team, influential in **coordinating with various Govt and civil agencies** towards achieving optimization of workforce, effecting least average delay to airport activities and profit to stakeholders.
- ❖ Ensured round the clock smooth operations and breach less security by ensuring optimal planning, coordination, implementation and audit of physical security, thereby **mitigating and averting potential risks.**

HUMAN RESOURCE MANAGEMENT AND ADMINISTRATION

- ❖ Administered HRM functions such as **documentation, discipline, grievance redressal, performance review and policy implementation** for 250 plus personnel.
- ❖ Proven acumen in manpower planning, performance appraisals managing matters related to promotions, discipline, leave, work scheduling, counselling and also responsible for making **financial business decisions for funds utilization.**
- ❖ Co-ordinated scheduling of meetings of IAF personnel and Foreign AFs.
- ❖ Successfully **conducted 'end to end' recruitment in the Air Force for over 100 personnel** (Civilian Recruitment to various Posts) including physical, behavioral and psychometric tests.
- ❖ Implemented **measures for women empowerment and initiatives** through AFWWA.



AWARDS & HONOURS

- ❖ Commendation by Air Officer Commanding in Chief South Western Air Command for exemplary professional commitments.
- ❖ Letter of Appreciation for conducting seminar and fleet management groups for various aircrafts fleet, systems and commodities.
- ❖ Certificate of excellence for conducting various health camps and educative seminars for women.



PERSONAL INFORMATION

- Date of Birth : 14 February 1988
- Languages : Hindi, English, Russian (pursuing)