MD. AFROZ KAYAL

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DOB: 23rd September, 1997

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CAREER OBJECTIVE

Secure a responsible opportunity to fully utilize my training and skills while making a significant contribution to the growth and success of the company.

SKILLS

C (Intermediate), Java (Beginner), HTML (Intermediate), JavaScript (Intermediate), Web Developer (Beginner)

EXPERIENCE

Total Experience- 10 Months

Company- **Paapri Business Technologies India** (PBTI)   **Location**- Salt Lake, Kolkata- 700091

Project Intern:
(March 2020 - July 2020)

- Familiarity with Oracle NetSuite basics- Navigation for different transactions, records, forms, pdf templates.
- Familiarity with different process flows in NetSuite- Order to Cash, Procure to Pay, Lead to Quote.
- Data Manipulations using MS Excel and CSV upload of data into NetSuite.
- Familiarity with Suite-Script 1.0. Used workflows to fulfill client requirements.
- Created and modified advanced PDF templates for Sales Orders, Purchase Orders, Invoices, Quotes, Emails using HTML.
- Done different assignments/tasks both functional and technical, to develop more familiarity with NetSuite tools, UI, support sections, records, transactions, script functions and API's, CSV import of data in order to work into NetSuite environment in a faster and efficient manner.

Trainee Consultant:
(August 2020 - February 2021)

- Worked on various projects based upon different business and services. Created PDF templates, customized forms and records, scripting and script deployment, process flow issue handling, workflow creation, monitoring remote desktop.
- Accompanied by a team in client meetings for discussion upon projects and at a same time building a strong relationship and trust to serve better.
- Gained skills in data manipulations with MS Excel and importing data into system more precisely

and quickly while gaining exposure to various functions in Excel.

- One to one interaction with clients through mails to deliver the progress of work or address any issues faced by them. Fixed many issues in my tenure, through functional and technical means and raised various case related to issues/queries in NetSuite.
- Provided clients with solutions in accordance to their requirements through User Event and Client Event scripts.

ACHIEVEMENTS (Academic & Social)

- Achieved IBM SPSS Modeler 18.0 (V3) course certification and GIN (Global Identification Number) from IBM.
- Certification in Web Designing basics from BitDegree.
- Certification course in Networking Fundamentals from Microsoft Virtual Academy (Online).
- Certification in Data Analysis by Globsyn Finishing School (Duration- 1 Month).
- Certification for securing 3rd position in Directrix 2019 (Intra-College Project Competition).
- Certification for attending the Industrial Visit at Web Skitters Technology Solutions Pvt. Ltd.
- Certificate of participation in Android Workshop Session by Ardent Computech Pvt. Ltd. and a Workshop on Sales force by CTS and completed the modules on Data Management and Data Modeling.

EDUCATION

Graduation (2016-2020)

- **Institution**: Future Institute Of Engineering And Management
- **Course**: Bachelor in Technology (B.Tech)
- **Stream**: Computer Science Engineering (CSE)
- **Average Score**: 7.8 DGPA

Higher Secondary (2014)

- **Institution**: St. Thomas' Boys School
- **Percentage**: 59%

Secondary (2012)

- **Institution**: St. Thomas' Boys School
- **Percentage**: 62.14%

LANGUAGES KNOWN

- English (Read, Write, Speak)
- Hindi (Read, Write, Speak)
- Bengali (Read and Speak only)

I hereby declare that all information furnished above are true and correct.