**Akash. B**

# 4E Suraj Towers,

128 L.B Road, Thiruvanmiyur, **E-mail:** madhumaddy1598@gmail.com-

Chennai-600 041 **Mobile:** 9677188313

**OBJECTIVE:**

Striving for a better career by making optimum use of the resources with the objective of long term growth

and a drive to achieve and accomplish individual and team goals mutually beneficial and personally satisfying.

**PROFESSIONAL EXPERIENCE:**

My Professional Experience is about 32 Months… 1 year and 18 months as a Non – Voice process Executive

And 1 year and two months as An AR Caller

**DESIGNATION:**

Process Executive (Non -Voice)

**AR Caller**

**PREVIOUSROLES & RESPONSIBILITIES :**

* Worked under brand team to ensure the brands are properly tagged in Walmart Editorial Tool
* Actively participated in team goals with excellent quality and production.

**PERSONAL DETAILS:**

Date of Birth : 15-01-1998

Nationality : Indian

Father’s Name : SP. Balaji

Marital Status : Single

**EDUCATIONAL QUALIFICATION:**

* BBA

**COMPUTER SKILLS:**

* Microsoft Office – Word, Excel and PowerPoint

**LANGUAGES:**

* English & Tamil

**INTERPERSONAL SKILLS:**

* I can easily adapt to the team and work effectively in a co-operative manner
* I can provide ideas during brainstorming sessions

**HOBBIES:**

Reading Books, Listening Music

**Date : 13:11:2020**

**Place : Chennai**