

RESUME

Preeti

Plot no. 3 Akash nagar, Indergarhi,
Govindpuram, Ghaziabad
Mobile: 8178006211
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Objective:-

To find a challenging and rewarding position and be an integral part of growth oriented organization where i can contribute my skills and experience to the organization growth.

Work Profile:-

Job Responsibilities

- Manage all sales and stock related activity.
- Planning out well in advance the program s of day-to-day affairs of administration.
- Handling a Team of Sales Executive with team leader for Sales.
- Training & motivating team to achieve those targets.
- Maintain record of sales.
- Contributes to team effort by accomplishing related results as needed.
- Maintains national sales staff by recruiting, selecting, orienting, and training employees.
- Maintains national sales staff job results by counseling and disciplining employees; planning, monitoring, and appraising job results.

Experience Summary:-

1. Presently working in Ignite Electronics as a Sr. Sales Manager from 2017 to Till.
2. Working with Vision Electronergy Pvt. Ltd. as a Sales Manager from 2016 -2017.
3. Worked with Karshni Solutions as a Floor Manager from 2015-2016.
4. Worked with Premia Group Ltd. as a Sales coordinator Manager from 2013-2015.
5. Worked with Rishta Telemarketing services as a Assistant manager from 2012-2013.

Skills:

Meeting Sales Goals.
Selling to Customer
Needs Motivation for
Sales Building
Relationships Negotiation
Market Knowledge

OperatingSystems: Windows Operating

System **Tools** : Microsoft Office

Academic Qualification:

Pursing M.B.A from Subharti University

B.A from Subharti University.

10+2 from CBSE Board.

10th from CBSE Board.

Personal Details :

Husband Name	:	Mr. Yogesh Kumar
Date of Birth	:	02 May 1988
Gender	:	Female
Nationality	:	Indian
Marital Status	:	Married
Languages Known	:	Hindi & English

Date:

Preeti