**Curriculum Vitae**

***Priyanka Omprakash Singh***

**Address:** Room No.5, Rajmuni Jagdish Chawl,

Subhash Road, Janta Market,

Bhandup (West), Mumbai 400078

**Contact No:** +91 9930978821

**Email Id:** priyanka821998@gmail.com

**Career Objectives**

I would like to work in challenging environment that entrust me with responsibilities & demand the fullest use of my potentials. I would like working with highly competent professional, thereby laying foundation for a long-term relationship with organization while contributing positively to the success of the organization & my personality growth.

**Capabilities**

* Self aware-always seeking to learn and grow
* Great team worker-adaptable and flexible
* Good impersonal skills – works well with others, motivates and encourages

**Educational Details**

|  |  |  |  |
| --- | --- | --- | --- |
| **Examination** | **Board / University** | **Year of Passing** | **Class** |
| S.S.C | Maharashtra | 2013 | First |
| H.S.C | Maharashtra | 2015 | First |
| T.Y.B.Com | Mumbai | 2018 | Second |
| M.Com Part I (Pursuing) | Mumbai | - | - |

**Professional Qualifications**

* Basic Knowledge of Computer Applications: Windows, Ms-Office & Internet
* Passed MS-CIT Examination
* Tally ERP 9.0

**Hobbies & Extra Curricular Activities**

* Listening to Music
* Reading Books

**Experience Details**

**Name of the Organization : TCS**

**Designation :** Sales Executive

**Duration :** Six Months

**Name of the Organization : Jasmine Impex**

**Designation :** Accountant

**Duration :** May 2019 to till date

**Personal Details**

**Date of Birth :** 08th February 1998

**Marital Status :** Single

**Nationality :** Indian

**Languages Known :** English, Hindi & Marathi

**Declaration**

I hereby declare that the above information is true & best up to my knowledge

**Place**: Bhandup, Mumbai

**Date:** / /

***(Priyanka O. Singh)***