**RESUME**

* **CAREER OBJECTIVES:**

I look forward to work with an organization which offers a challenging opportunity to enhancing my knowledge, skills and experience that would allow me to contribute towards achieving the organizational goals to the best of my potential.

* **PERSONAL DETAILS:**

**NAME** : Gaurav Arun Gothal

**ADDRESS** : 108, gothal niwas, st. anthony road,

poisar, kandivali (west)

**DATE OF BIRTH** : 30TH JULY, 1999

**MOBILE NO** : 7045404646

**EMAIL ID** : [gauravgothal140@gmail.com](mailto:gauravgothal140@gmail.com)

* **EDUCATIONAL DETAILS:**

**S.S.C** : 74.60 % from Maharashtra board

**H.S.C** : 54.60 % from Maharashtra board

**Graduate (B.Com)** : From Mumbai University

* **COMPUTER PROFICIENCY:**
* MS OFFICE (Ms word , MS Excel , Ms PowerPoint ,Ms access)
* TALLY ERP.9 (Entry Level, Adv. Features ,Up to Finalization ,Taxation ,Reporting ,Tally prime)
* D. T. P (Corel, Photoshop, InDesign).
* WEB DESIGNING (HTML4&5, CSS, Dreamweaver)
* Digital Marketing

**TYPING SPEED** : 32 WPM

* **OTHER DETAILS:**

LANGUANGES KNOWN : English, Hindi, and Marathi

HOBBIES : Listening music & playing cricket

I hereby declare that all the above details are true & correct to the best of my knowledge.

Place:

Signature:

Date: