

RESUME

Name :- Anand Kumar
Father's Name :- Natho Sah
DOB :- 04.01.1999
Gender :- Male
Marital Status :- Un-married/Single
Nationality :- Indian
Well Known Language :- Hindi
Home Address :- At-Pahari Gachhi, PO-Mirzapur Bandwar,
PS-Muffasil, Dist.-Begusarai, State-Bihar,
Pin Code-851129.
Mobile No. :- +91-7004283344, +91-8877288607
E-mail ID :- anandlakshmanpg@gmail.com

Educational Qualification:-

Course Name	Board/University	Passing Year	Full Mark	Obtained Mark	%age
Matriculation	BSEB, Patna	2013	500	339	67.80
Intermediate	BSEB, Patna	2015	500	344	68.80
Graduation/B.Sc. (Mathematics)	LNMU, Darbhanga	2018	800	501	62.63

Technical Qualification:-

Course Name	Institute	Passing Year	Full Mark	Obtained Mark	%age
Advance Diploma in Computer Application (ADCA)	Point Computers, Begusarai, <i>SIIT</i>	2017	500	376	75.20

Computer Typing Skill Details:-

Language /Script	Font Name	Current Speed	Highest Self Experienced Speed	Accuracy in Demo	Tested in Software
English Typing	-----	70+ WPM	85 WPM (5 min.)	Min. 97%	Typing Master
Hindi Typing	KrutiDev 010	45+ WPM	61 WPM (5 min.)	Min. 97%	Sonma Typing

* Also well experienced in Hindi Input Tool and some other fonts.

Working Experience:-

Office/ Deptt.	Job Location	Desig.	Job Type	Company/ Employer	Date of Joining	Date of Leaving
DMD-5 (WD-7)/ DDA	Paschim Vihar, N.D.-110063	Data Entry Operator	Contractual	BECIL, Noida	01.01.2019	06.10.2020

Self-experience based Computer related Working Knowledge:-

One-click Website Installation, Normal video editing for YouTube, YouTube SEO & Basic YT algorithm knowledge, Computer OS & software installation/repairing related basic technical knowledge, PDF & Image related normal editing and conversion, always willing to learn and work for any specific Software (Offline & Online) etc.

Place:-

Date:-

Signature:-