

# RESUME

## Sneha Dey

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### CARRER OBJECTIVE

Seeking a position where I can utilize my knowledge and abilities that offers professional growth along with the organization.

### ACADEMICS

Degree	College/School	Board/University	Percentage	Year
Bachelor of Commerce	Shaheed Bhagat Singh College	Delhi University	75.12	2017
Intermediate	Kendriya Vidyalaya	Central Board of Secondary Education	81.4	2014
Matriculation	Kendriya Vidyalaya	Central Board of Secondary Education	72.2	2012

### OTHER QUALIFICATIONS

- GST Assistant accounting course under PMKVY.
- Well versed with Basic Computer Skills.
- Completed Management Information System Course from DICS.
- Pursuing Basic Japanese Language Course from Mombusho Scholars Association of India (MOSAI).

### WORK EXPERIENCE

- 6 months of work experience in Tata Consultancy Services as Trainee Associate under Banking Financial Services and Insurance (BFSI) Domain.

### STRENGTHS

- Flexible.
- Adaptable.
- Quick Learner.
- Good communication skills.
- Good Interpersonal skills.
- Well versed with corporate etiquettes.

### HOBBIES

- Listening music.
- Singing.
- Dancing.
- Travelling.
- Exploring about new things.

### Achievement

- Secured 2nd position in class 12th.
- Certification in Self-Defense training.
- Certification in Corporate Training under Tata Consultancy Services Affirmative Action Program.
- Batch representative (Team Lead) of Tata Consultancy Services Affirmative Action Program.

## PERSONAL DETAILS

- **Date of Birth:** 21.02.1997
- **Father's Name:** Sanat Kumar Dey
- **Address:** H No. E-59 Flat No 202, Bengali Colony Mahavir Enclave Part 1, New Delhi-110045.
- **Languages known:** English, Hindi and Bengali.

I hereby declare that all the information provided by me in this resume is factual and correct to the best of my knowledge and belief.

**Date:**

**Place:**

**Signature**