

# CURRICULUM VITAE

SIDDHARTH KALRA

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## Objective:

A Dynamic, Team spirited and result oriented seeking to utilize analytical skills to contribute your organization's growth and objectives in the international arena.

## Personal Statement:

To be worth to the Nation, Organization, Society and Family.

## Experience:

Year	Company	Position	Job Profile
2016	Honda two wheeler Private Ltd.	R.T.O Office	<ul style="list-style-type: none"><li>● Preparation of papers for verification and registration of vehicles</li><li>● Performing and maintaining a/c rec and pay to R.T.O.</li><li>● Keeping records in excel and monthly report on records prepared.</li></ul>
2018 Till Date	Muthoot Finance ltd	Accountant	<ul style="list-style-type: none"><li>● Branch operations</li><li>● Accountancy</li><li>● Customer Dealing and</li><li>● Fund Management</li><li>● Vault Management</li><li>● Maintaining customer Database</li><li>● Report Analysis and Strategy Making</li></ul>

## Education qualification:

EDUCATION	COURSE	INSTITUTE	BOARD/UNIVERSITY	YEAR OF PASSING	PERCENTAGE
Post-Graduation	M.COM	Haridwar Educational College	HNB Garhwal University	2016	71.75%
Graduation	B.COM	Bhavans Vivekananda Degree college	Osmania University Hyderabad	2014	76.2%
Intermediate	Commerce	Kendriya Vidyalaya	CBSE	2011	76.2%
High School	Matriculation	Kendriya Vidyalaya	CBSE	2009	71.4%

## SKILLS:

### Analytical:

Financial Management, Auditing, Cost Accounting, Corporate Accounting, Statistical Reports and Ratio Analysis Comparative Studies.

### Computer:

Work on MS-Word, MS-Excel, MS-PowerPoint, MS-Access, Tally 7.2.

Languages Known: Java, C, Visual Basics Scripts, HTML, XML, DHTML, RDBMS (SQL)

## Area of Specialization:

- Accounting
- Economics
- Informatics Practices

SPECIAL SUBJECTS	COURSE
Cost Accounting	Management Accounting
Management Information System	Corporate Accounting
Banking Accounts	Business Laws
Business Statistics	Taxation

## Project Done:

A project on “Financial Analysis of STATE BANK OF INDIA” for the Year 2015-2016. This was an analytical as well as statistical overview of the performance of financial aspects of the bank over previous years and a comparative study with its competitor ICICI bank over different important topics.

## Achievements:

Positioned Best Category in “BHARTIYA SANSKRITI GYAN PARIKSHA” Competition 2015- 2016 conducted by Aegis of Gayatri Teerth Shanti Kunj, Haridwar.

- Topper in Web Programming (B. Com)
- Runner-up for the quiz on “National Youth Day 2014” organized by Centre for Excellence and Department of Biochemistry.
- Got the AFWWA (Air Force Wives Welfare Association) (Regional) Merit scholarship for scoring second highest marks in class XII<sup>th</sup> in Commerce Stream.
- Topper in Economics and Informatics Practices (Class XII<sup>th</sup>).
- Got First and second position in 50-meter 3 leg race in VIII<sup>th</sup> and VII<sup>th</sup> class respectively.

MAY, 2020

**HARIDWAR**

**UTTRAKHAND INDIA**