



PRATI KSHA BALEKUNDRI

C A - FINAL, B.Com

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Belagavi, Karnataka, India 590006

P R E A M B L E

CA Final student experience in handling Finance, Taxation, Accounting and Auditing matters. Seeking for a career with an organization that provides wide spectrum of experience and exposure, giving value addition to the organization while getting a high level of satisfaction and recognition.

E X P E R I E N C E

M/s ABC & CO LLP, Chartered Accountant,

Articled Assistant, | Belagavi, India | 0.5 years (From 27/05/2015 to 31/12/2015).

M/s P G Bhagwat LLP, Chartered Accountants

Articled Assistant | Belagavi, India | 2.5 years (From 25/01/2016 to 26/06/2018)

Currently working with G P S & Co LLP, Chartered Accountants, Belagavi From May 2019 as audit assistant.

S K I L L S

- Accounting Standards
- Auditing Standards
- External Auditing
- Financial Reporting
- Financial Accounting
- Income Tax
- Internal Auditing
- MS Excel
- SAP(Basic), Tally

L A N G U A G E S

- Marathi (Native)
- English (Fluent)
- Hindi (Fluent)
- Kannada (Limited)

R E S P O N S I B I L I T I E S

- Assisting in carrying out audit and other assurance services to clients.
- Preparation of audit plan & ensuring completion in accordance with plan.
- Analysis of draft of financial statements including notes to accounts.
- Application of Accounting Standards and checking of compliance thereof.
- Performing review of financial statements and evaluating internal control systems.
- Analysis of debtors & creditors Ageing, recovery and balance confirmation procedure.
- Verification of BRS and Bank/ Cash balance.
- Prepared working papers and supporting documentation for audit findings.
- Assisted in preparing and finalization of Audit Report.
- Preparing project reports & accompanying estimates.
- Physical Verification of fixed assets & closing stock.
- Preparation of Income computations of companies, partnership firms and filing of income tax returns.
- Assisted in preparation of response to income tax authorities in assessment cases
- Assisted in Due Diligence of acquisition

EDUCATION

CLASS	INSTITUTION	BOARD OF EDUCATION	PASSED OUT YEAR	PERECENTAGE
Bachelor of Commerce	Gogte college of Commerce	Rani Chennamma University, Belagavi	2015	81%
PUC	Gogte college of Commerce	Government of Karnataka Department of Pre-University Education	2012	87.67%
SSLC	Balika Adarsh Vidyalaya school	Karnataka Secondary Education Examination Board	2010	86.40%

CPT Passed in year- Dec-2013

IPCC passed in year- May-2016

CA Final Group-1 cleared in November 2020

CORPORATE EXPOSURE

- With varied exposure in Manufacturing sector like Industrial pumps, Foundries and Sugar Industries.
- Service sector- In Land Passenger Cruise.
- Trading Sector- Wholesale trading of Vegetable through franchises.

TECHNICAL EXPOSURE

- Working knowledge of Accounting in Tally ERP.
- Proficient working knowledge in Microsoft applications (Like MS. Excel, MS. Word and PPT)
- Intermediate knowledge in navigation through accounting packages namely SAP.

OTHER INFORMATION

- Completed the General Management and Communication Skills Course by ICAI.
- Completed the Advanced Integrated Course on Information Technology and Soft Skills (AICITSS) – Course by ICAI.
- Completed 'Orientation Program' training from The Institute of Chartered Accountants of India (ICAI).
- Secured 9th Rank in B.COM 1st semester examination (2012-2013) of Gogte College of commerce.
- Secured Best presentation (1st rank) in Power Point Presentation competition conducted by M/S. P.G. Bhagwat LLP, Chartered Accountants.
- Attended 3 Residential Bridge Camp program held by Vidya Poshak organization for 9 days in 2010, 2011 & 2012 and worked as a volunteer.

PERSONAL INFORMATION

- Gender : Female
- Fathers Name : Siddappa Balekundri
- Mothers Name : Geeta Balekundri
- Permanent Address : H No 466,13/B, Bable Galli, Angol, Belagavi – 590 006
- Hobbies : Listening Music, Walking.
- Marital Status : Single
- Nationality : Indian

Date: 15th April 2021

Place: Belagavi

PRATIKSHA BALEKUNDRI