



Shubham Aggarwal

New Delhi, Delhi

sashubham333@GMAIL.COM

07838401378

Willing to relocate to: Noida, Uttar Pradesh

- Dwarka, New Delhi
- Gurugram, Haryana.

Work Experience

Preparation Of accounts and Maintenance of inventory.

A retail shop of footwears - Uttam Nagar, Delhi June 2017 to July 2017

This was the maintenance of accounts on the specific software called intuit quickbooks.

In this accounts and maintenance of inventory was only lasted for 1 nd half months initially when a bubble of GST was flowing into the environment. But the moment income slabs came into picture it was all vanished away that a person earning below 20 lakhs per annum need not file GST.

Hence, the owner of shop decided to close accounts software (when not required), because he total annual earning was around 8-9 lakhs.

Tally Accounting

Bright Computers Academy - Uttam Nagar, Delhi April 2014 to June 2014

Its was the training module of 3 months, which I have pursued about how visual accounts are being maintained for any Private business or a company. Then in 12th, I have opted for commerce which ultimately helped me out to understand accounting terminologies better.

Education

BBA in Commerce

Asian School Of Business, Noida - Uttar Pradesh July 2016 to June 2019.

Skills

Toastmasters Club of Dwarka (Public Speaking)

Awards

Master Ramakrishna, (Student of the year)

February 2016

I was being awarded a title of student of the year from my last school, where I have pass out my 12th i.e,Ramakrishna Senior Sec. School (RKS), Vikas Puri.

Certifications/Licences

Business Module conference (IIM Lucknow, Noida Campus)

December 2016 to December 2016

- This was the certified conference and was an amazing opportunity/platform about learning and presenting our new business idea in front of different investors from different business business/ company.
- Basically,our college was invited to participate in this event at IIM Lucknow, Noida Campus. Further, fresher were being chosen by our college management from BBA course. and i was one of them.

President [ENTREPRENEURSHIP CLUB]

January 2019 to August 2019

- President of ENTREPRENEURSHIP CLUB among various other club heads comprises of no. of responsibilities/duties/Authority at the same time.
- Under my guidance and team efforts no. of different activities were being conducted. **To name few:-** "One Dollar Venture", "Monopoly - The Real Marketplace", "The Treasure Hunt.
- **Also**, out my personal contact I've organised my event named:- The Business Tycoon'19 The Real life Entrepreneurial Talk wherein we invited Mr. Shrey Gupta (CEO-Ish Enterprises, chemical manufacturing unit, Franchisee - Giani's Ice-Cream, EOD The fast food chain, WH Smith)

- Being a President I enjoyed that Succession period with mine SECRETARIES & EXECUTIVES.
- Who always takes a charge in the meeting which we conduct for the planning and Execution of our activities/ideas/views/facts/info.

HR Executive [FORTIS HEALTHCARE]

June 2018 to August 2018

- It was my campus Internship placement from among a pool of 25 prospective candidates I was being chosen and given the opportunity to explore my area of interest in HR department.
- Initially, for around 10 days in a row I was kept only on file work. Since, it was the healthcare industry so file work was on the higher side.
- Then later on they delegated me with certain responsibilities of training and development programmes to there Executives (Slowly and steadily things, being's & time turn around).
- The department and the hospital started acknowledging me very well and then they delegated the responsibility of their software (MIS) for employees entry & Management system (There behavioral patterns, dresses).
- And Later on, after Extension of mine Internship period for 20 days because of Auditing, Everything went well and it ended in August'2018.

Experts Global Training Services Pvt. Ltd (Worked for Record Management and there O.P. Gmat software workings)

December 2017 to February 2018

1. The company basically operates entirely online through there software named O.P. GMAT and is involved to ensure a crisp/precise/concise course to students planning to pursue MBA abroad.
2. My challenge was entirely based upon there Online operations, Video editing, Ms-excel sheets, Image designing for questions.

DIPLOMA' S

-- Personality Development & Corporate Communication (PDCC) Diploma

From AAFT (Asian Academy of Film & Television, Noida)

-- Digital Marketing (DM) Diploma

From HCL, Noida

-- Diploma in French Language

-- Media & Entertainment Diploma

From AAFT (Asian Academy Of Film & Television)

Groups

Earth Savior's Foundation[Gurukul]

March 2019 to Present

Additional Information

1. Performs "Martial Arts practice" as an hobby in Knockout Mixed Martial Arts (MMA) & Fitness Center, Janak Puri.
2. Keen of reading few specific books like:- "Count Your Chickens Before They Hatch", by IIPM Professor, Mr. Arindham Chaudhary.