# S.V.S.C. SEKHARA SASTRY

H.No.10-332/4/1,

Venkateswara Nagar, E-mail : sekharsvsc@gmail.com

Vasanthapuri Colony,Malkajgiri, Mobile : +91-99129-79089

HYDERABAD – 500 047. 83094-78241

***CAREER OBJECTIVES*** :

To be a part of a vibrant and growing company offering a hi-tech, innovative and motivational work environment enabling me to utilize my functional experience and constantly upgrade my knowledge and skills to the latest trends of the industry, to eventually rise to a position of command and thus evolve as a successful individual.

**EDUCATIONAL QUALIFICATIONS** :

* SAP (FI/CO) from Radix Infotech, Nallakunta from May 2007 to November 2007.
* M.Com. (discontinued) from P.B. Siddhartha College, Vijayawada Nagarjuna University, Guntur.
* Bachelor of Commerce (B.Com.) from P.B. Siddhartha College, Vijayawada.
* Post Graduate Diploma in Computer Applications (PGDCA) from Institute of Computer Sciences, Vijayawada.
* Typewriting English & Telugu Higher Grades from State Board of Technical Education & Training, A.P.
* S.S.C. from Z.P.H. School, Vissannapeta of State Board of Secondary Education, A.P.

**COMPUTER KNOWLEDGE** :

Languages : ‘C’

Packages : SQL Server, Oracle, M.S. Office

Accounting Packages : Focus – 6.3, Tally – ERP 9 & Pact, SAP (FI/CO).

Operating Systems : MS-Dos, Windows-9X, XP, NT

***PROFILE AT A GLANCE* :**

* More than 15 years of experience in Accounts, Finance, Direct and Indirect Taxation.
* Educational background with Post Graduate in Commerce, Post Graduate Diploma in Computer Applications (PGDCA)& SAP (FI/CO) and Typewriting higher grades in English, Telugu,.
* Having vast experience and lead role in the team of Finance / accounts department, maintain Term Loan Compliances, Additional Loans, Adhoc Limits, General Accounting, Journal Ledger, periodical, Preparation of Cash-flow, MIS Reports, conduct and attend internal and statutory audit compliances, provide required Data to consultants / Auditors to enable them to attend statutory Audits, assist to auditors in finalization of balance sheet.
* Strong analytical and organizational skills, maintaining high ethical standards and committed to organizational goals. Flexible, self-motivated, keen learner, have a cheerful ‘can do’ attitude.

Industry Experience :

* Worked as MANAGER (F & A) in SRI RAM SPINNING MILLS LTD., HYDERABAD from June 2016 to October 2019.

About Sri Ram Spinning Mills Limited is a well established Cotton Yarn Manufacturer established in 1992 with domestic and export sales with turnover of Rs.50 cr. It also deals Trading of cotton and cotton yarn.

**Major Achievements in SRSM** :

1. Successfully completed VAT Audit for the F.Y. 2012-13 to 2017-18, get VAT refund order an amount of Rs.1.90 cr.
2. Successfully completed CST Assessment for the F.Y. 2013-14 to 2017-18 with NIL defaults.
3. Successfully completed Central Excise / Service Tax Audit for the F.Y. 2012-13 to 2017-18.
4. Successfully cleared all Statutory obligations / compliances TDS, Service Tax such as Short Payments, Late Payments, Short Deductions, Late Filings, Errors in Returns.
5. Successfully completed Working Capital Renewals, 15% Additional Working Capital of SLC, and get SBI Assist against GST input Credit.

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* Worked as Dy. Manager (F & A) in SAKET ENGINEERS PVT. LTD., from April 2014 to June 2016.

About Saket Engineers Pvt. Ltd., is a leading Real Estate Construction company, which deals Construction of Residential and Commercial Complexes with annual turnover of more than 100 Cr.

* Worked as SENIOR ACCOUNTANT in EYE ADS PVT. LTD, HYDERABAD from JUNE 2011 to March 2014.

About Eye Ads Pvt. Ltd., is a leading Advertising Agency, which deals Electronic and Print Media with annual turnover of Rs.40 cr. It is well equipped latest recording theatre, infrastructure.

* Worked as ACCOUNTS OFFICER in ASACO PRIVATE LIMITED, SECUNDERABAD from JANUARY 2007 TO MAY 2011.

About ASACO Pvt. Ltd., is a Engineering Industry and leaders in manufacture of Hot Isostatic Press, Cable Making Machines, Wire Drawing Machines also supply major and unique components by manufacturing in PMC to HAL, BHEL, BDL etc. with an turnover of Rs.60 Cr.

* Worked as ACCOUNTS OFFICER in DEEPAK POWER & TELECOM. PVT. LTD., SECUNDERABAD from SEPT. 2003 TO DEC. 2006.

About Deepak Power & Telecom. Pvt. Ltd. is a multiple role player in providing infrastructure to Telecom, Railways, Electricity Departments such as Manufacturing, construction and erection of Telecom Towers, Railway-Line Sleepers, Tracks, Railway Bridges, Electricity Poles with a turnover of Rs.70 Cr.

* Worked as COMPUTER OPERATOR-cum-ACCOUNTS ASSISTANT in PMC POWER PVT LTD., SECUNDERABAD from JAN 2000 TO SEPT. 2003.

About PMC Power Pvt. Ltd., is a Hydel Power Generation power house at Muppalla Village & Mandal near Narasaraopet, Guntur Dist having power generation capacity of 0.65 MW with an annual turnover of Rs.5 Cr.

* Worked as ADMIN. / OFFICE ASSISTANT in CONCORD MOTORS LTD., VIJAYAWADA from JUNE 1996 TO NOV. 1999.(formerly known as B. Seshagiri Rao & Sons Inds. Ltd., Authorised Dealers for TATA Motors)

About Concord Motors Ltd., is one of the biggest and well established Authorised Dealers of TATA Motors Limited in sales and servicing of Heavy Vehicles and Cars with annual turnover of Rs.300 Cr.

Current Roles and Responsibilities :

* Having good knowledge and awareness of GST in related to migration from indirect taxation system to GST, prepare workings for GST liability, input tax credits, RCM workings along with Invoices, GST online Payments, Returns of GSTR-3B, GSTR-1, Compilation of GSTR-2, and TRANS-1.
* Ensure to prepare, verify and confirm monthly Sales Tax, Service Tax, Interest, Staff Salaries, Professional Tax, TDS, Provident Fund, ESIC payments in time.
* Attend compliances with financial institutions / banks in related to Working Capital Renewal, Additional Working Capital, Bank Guarantees, Term Loan, C.C. Limits, etc.
* Scrutinize Accounts i.e., Bank, Cash, Journal vouchers, Purchase, Sales Invoices, Reconcile ledgers, Follow-up receivables.
* Verify periodical closing entries for statutory payments & returns i.e., TDS, Sales Tax, Service Tax, P.F., ESIC, P.T. etc.
* Ensure to prepare and file Monthly GSTR-3B, GSTR-1, Sales Tax, Professional Tax, Quarterly TDS Returns, half-yearly Service Tax returns, yearly Income-Tax returns, Tax Audit Returns, submit Statistical data to RBI on Quarterly basis and Yearly Reports in MCA.
* Maintain payables, receivables, Cash-Flow, Funds-Flow, and MIS Reports, reconcile Debtors, Creditors accounts, Fixed Assets Accounting.
* Provide data to consultants / auditors to enable them to attend statutory audits like Tax Audit, Cost Audit, Stock Audit, Service Tax, & Sales Tax. Prepare quarterly Profit & loss account, balance sheet, and assist to Auditors in finalization of Balance Sheet.

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PERSONAL PROFILE :

Name : S.V.S.C. SEKHARA SASTRY

Date of Birth : 16.06.1968

Marital Status : Married

Father’s Name : Late S.Radha Krishna Murthy

Languages known : English, Telugu & Hindi

Nationality & Religion : Indian, Hindu

Hobbies : Interest to know & learn latest technologies through watching T.V., Reading Books, News Papers, Internet and listening Music.

Present Salary : INR 5.50 lacs p.a

Expected Salary : INR 6.50 Lacs p.a.

Notice Period : Min. 7 Days Max. 30 Days

Passport No. : J7192742 Valid upto 18.08.2021

References : 1) Mr. ISAAC THOMAS,

Worked as Executive Director in ASACO PVT. LTD.

# 103, Padmini Avenue, Chikoti Gardens,

Begumpet, HYDERABAD – 500 003.

Mobile : 9848096462

2) Mr.C.A. VIKASH GUPTA,

Vikas Educational Society (Auditors)

# 402, Paigah Plaza, Basheerbagh,

HYDERABAD – 500 063.

Mobile : 9912857052

(S.V.S.C.S.SASTRY)

Date : 11-02-2020

Place : HYDERABAD