**GurleenKaur**

Address: # 11, Street No. 3,

Khalsa Nagar, Bhadson Road,

Patiala (147001)

Email :rubbysawhaney@gmail.com

Mob :**9888699029**

**Career Objective:**

Seeking a position of a responsible manager in corporate Industry, this will utilize my subject knowledge, communication and interpersonal skills, for the growth of self and company. To grow along with organization by putting my best efforts.

**Work Experience:**

Currently working with ‘**Rise Immigration Services, Patiala’** as a **Backend**

**admission advisor,** sinceOctober**.** 2019**.**

6 months experience in ‘**Guru Nanak Foundation Public School, Patiala’** as a

**computer operator in Examination Department.**

1 year experience in **Grey** **Matters**, **Patiala** as an **IELTS** **counsellor** **cum spoken**

**trainer.**

**Educational Summary:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Education** | **Institute** | **Year** |  **Marks %** |
| MBA (HR & Marketing) | RIMT – IET, MandiGobindgarh | 2012-14 | 67% |
| B. Tech (CSE) | DeshBhagat Engineering College | 2008-2012 | 67% |
| 10 + 2 (Non – Med) | Modern Senior Sec School, Patiala | 2008 | 56% |
| 10th | PSEB | 2006 | 76% |

**SummerTraining:** (During MBA)

|  |  |
| --- | --- |
| Organisation | MILK FOOD, BAHADURGARH, PATIALA |
| Project | Effect of Physical Working Conditions on Employee’s Performance |
| Duration | 2 Months |
| Field | HR  |

**Industrial Training:** (During Btech)

|  |  |
| --- | --- |
| Organisation | Net Max, Patiala |
| Project | Gadgets Gallery |
| Duration | 6 Months |
| Role | Designer, developer |
| Technology used | Asp.net |

**Interests:** Keen to learn Managing Skills.

**Personal Details:**

Name : GurleenKaur D/O Jarnail Singh

DOB : 25/11/1990

**GURLEEN KAUR**